

**Nagoya University Institute of Liberal Arts and Sciences**  
**Integrated International Education Center Faculty Recruitment Announcement**

The Institute of Liberal Arts and Sciences (Kyoyo-kyoiku-in), Nagoya University, invites applications for a faculty member in the Integrated International Education Center as outlined below.

**1. Position and Number of Openings**

Designated Professor, Designated Associate Professor, or Designated Lecturer (one position)

**2. Job Description**

The Institute of Liberal Arts and Sciences (ILAS), established in December 2001, serves as the headquarters for planning, implementing, and evaluating the liberal arts and sciences courses with participation from faculty across the university.

On April 1, 2023, the Integrated International Education Center (IIEC) was established to promote the liberal arts and sciences education for students enrolled in English-medium degree programs (G30 Programs) and to advance international collaborative education between international students and Japanese students in regular programs.

Furthermore, as part of the MEXT project “Future-Leading and Advanced Graduate Schools” selected in FY2025, Nagoya University is promoting the internationalization of undergraduate education and fostering highly skilled doctoral-level human resources capable of thriving in diverse fields. To strengthen English proficiency as a foundation for this initiative, we aim to introduce CLIL (Content and Language Integrated Learning) courses that bridge specialized education in English.

The successful candidate will be responsible for planning, designing, and implementing CLIL courses at ILAS. Specific duties include:

(Immediately after employment)

- Designing the curriculum for CLIL courses for university students.
- Teaching CLIL courses (including developing teaching resources and collaborative implementation with departmental faculty).
- Supporting departmental faculty as well as planning and implementing faculty development (FD) related to CLIL.
- Other duties related to IIEC as instructed by the Division Head.

※ Depending on the candidate’s area of expertise, there may be opportunities to teach additional courses at the Institute of Liberal Arts and Sciences after consultation.

※ Teaching load: maximum 8 courses per year (one course equals one 90-minute lecture per week for 15 weeks).

(Scope of change)

- Duties designated by Tokai National Higher Education and Research System.
- However, in principle, changes in duties will not be mandated against one's will.

**3. Work Location**

(Immediately after employment)

Chikusa Ward, Nagoya City, Aichi Prefecture

(Scope of change)

Work location designated by Tokai National Higher Education and Research System.

However, in principle, changes in work location will not be mandated against one's will.

**4. Qualifications**

- Minimum requirement: Master’s degree; Ph.D. or equivalent research experience is preferred.
- Ability to work collaboratively and demonstrate commitment to student education.
- Knowledge of CLIL education; experience in implementing CLIL education is preferred.

- A demonstrated ability to teach in English; experience teaching courses related to English language education is preferred.
- Knowledge of Japanese language at the conversational level is preferred.

## 5. Application Deadline

January 30, 2026 (Friday)

## 6. Application Documents

Please upload the following documents to the designated URL:

- (1) Cover Letter  
Clearly state your intention to apply and include your motivation for applying. (include your motivation for applying **in English**, as well as your contact information, phone number, and email address)
- (2) Curriculum Vitae  
Use the designated format. include educational background from high school onward.  
Download CV format:  
<https://nuss.nagoya-u.ac.jp/s/SEf5efnT8GHKgpA>
- (3) List of Teaching, Research, and Work Achievements  
Include syllabi of courses taught, research achievements (publications and papers), records of external funding, awards, and activities related to the position.  
\* Please ensure that syllabi or other evidence clearly demonstrate your teaching experience.
- (4) Main research papers, books or other publications (up to 3 items)  
For papers: Submit the PDF file of the full paper and an abstract of approximately half an A4 page for each.  
For books: Submit only the bibliographic information and an abstract of approximately half an A4 page for each.  
Abstract: Must be written **in English**.
- (5) Statement of Aspirations After Appointment  
Describe your approach and aspirations for the position based on your previous experience and achievements. If you have experience in CLIL education at universities or other educational programs, please include it. It should be about 2 pages (A4) **in English**.
- (6) An Applicable Specific Category Determination Form in accordance with the Applicable Specific Category Determination Flowchart.  
Refer to section “12. Other Information”.
- (7) Two Letters of Recommendation  
Each letter must include the referee’s name, affiliation, title, telephone number, and email address.

Please convert your application documents (1)–(6) into a single PDF file and submit according to the instructions in section “10. Submission of Application Documents.” For item (7), refer to section “11. Submission of Recommendation Letter.”

File naming convention:

(1)–(6): (LastName\_FirstName\_MiddleName)\_Application Documents\_(NU-ILAS)

(7): (Applicant Name)\_Recommendation Letter\_(NU-ILAS)

## 7. Employment Conditions

- Employment type: Full-time (fixed-term)
- Contract period: 3 years from the earliest possible start date after May 1, 2026  
\* Renewal possible upon evaluation at the end of the term; maximum total term is five years from the initial appointment date.
- Salary: Annual salary system based on Tokai National Higher Education and Research System/Nagoya University regulations. The salary will be determined within the range of JPY 5,500,000 to 9,000,000, taking into consideration the successful candidate’s academic background and professional experience.
- Deemed work hours per day: 7 hours and 45 minutes (Discretionary work system for professional work)
- Insurance: MEXT mutual aid association (short-term premium (Health Insurance) and long-term premium (Pension), Workers’ compensation insurance, and Employment insurance.
- Holidays: Saturdays, Sundays, national holidays, and summer and the year-end holidays

- Paid Leave: You are entitled to annual leave, sick leave, and special leave in accordance with the University's regulations.
- Passive smoking prevention measures: Smoking is basically prohibited on campus.
- Details of the working conditions are determined by the "Tokai National Higher Education and Research System Employee Work Rules".  
[https://public1.legalcrud.com/thers\\_ac/act/110010928.html](https://public1.legalcrud.com/thers_ac/act/110010928.html)

## 8. Selection Process

Document screening followed by interviews.

- First stage: Document screening
- Second stage: Interview (The interview will be conducted online in principle.)  
\*Only shortlisted candidates will be notified for further instructions. The second stage is scheduled for **Thursday, March 5, 2026, from 9:00 a.m. to 12:00 p.m.** If you are unable to attend at the scheduled time, please contact us to discuss alternative arrangements.
- Nagoya University will proactively recruit women if the evaluation of candidates in the areas of research, teaching, social contribution, personal integrity, etc. is deemed equal between men and women.

## 9. For Inquiries

Shin NAYATANI, Director, Institute of Liberal Arts and Sciences, Nagoya University

Email: [ilas-jinji\[at\]t.mail.nagoya-u.ac.jp](mailto:ilas-jinji[at]t.mail.nagoya-u.ac.jp) (replace [at] with @)

Subject line: "Application for Faculty Position at IIEC, NU-ILAS"

## 10. Submission of Application Documents

Upload the PDF file to the following address:

URL <https://nuss.nagoya-u.ac.jp/s/yoMG8AFsCJrLtbR>

After uploading, notify us by email at [ilas-jinji\[at\]t.mail.nagoya-u.ac.jp](mailto:ilas-jinji[at]t.mail.nagoya-u.ac.jp) (replace [at] with @).

- Subject line: "Application for Faculty Position at IIEC, NU-ILAS (Your Name)"
- If you do not receive a reply within five days, please contact us at the above address.
- Please note that we cannot respond on weekends, holidays, or during the year-end/New Year break (Dec. 27 – Jan. 4). Please allow sufficient time.

## 11. Submission of Recommendation Letter

Recommendation letter should be directly sent by the referee to ILAS Office.

Email: [ilas-jinji\[at\]t.mail.nagoya-u.ac.jp](mailto:ilas-jinji[at]t.mail.nagoya-u.ac.jp) (replace [at] with @)

Each letter must include the referee's name, affiliation, title, telephone number, and email address.

## 12. Other Information

- As for item (6) of section "6. Application Document", in November 2021, with the clarification of the scope of control of "deemed exports" under the Foreign Exchange and Foreign Trade Act ("FEFTA"), a portion of the provision of confidential information must comply with FEFTA. (This includes technology provided by universities and research institutions to their faculty and staff.) As a result of this change, faculty applications will also be subject to FEFTA controls. When applying for this solicitation, you will be required to submit an Applicable Specific Category Determination Form in accordance with the Applicable Specific Category Determination Flowchart. Please download and submit the form below.  
<https://nuss.nagoya-u.ac.jp/s/EYSiA6H4K3MiCNS>  
\*A pledge form will be required upon employment.
- Submitted documents will not be returned and will be used solely for the purpose of this selection.
- For details about Tokai National Higher Education and Research System and ILAS, see:  
<https://www.thers.ac.jp/>  
<http://www.ilas.nagoya-u.ac.jp/>
- Additional documents may be requested during the selection process.
- Nagoya University actively supports diversity promotion and work-life balance. For more information, please see the following URL.  
<Center for Gender Diversity, Nagoya University>

<https://www.kyodo-sankaku.provost.nagoya-u.ac.jp/en/>

<THERS Declaration for the Promotion of Diversity, Equity, Inclusion & Belonging (DEIB Declaration)>

<https://www.thers.ac.jp/about/declaration/deib/index.html>

- If you had to interrupt or delay your research activities in the past for reasons such as childbirth, childcare, nursing care, or illness, you can mention this in your resume. You will not receive an unfair evaluation for stating this.