

Job Opportunity in Institute for Glyco-core Research at Nagoya University

1	Title	Recruitment for Designated Associate Professor/Lecturer/Assistant Professor (Non-tenure track faculty position) (Research management position)
2	Affiliation	Institute for Glyco-core Research (iGCORE)
3	Content of job information	<p>[Overview and Recruitment Policy of the institution]  Tokai National Higher Education and Research System (THERS), consists of Nagoya University and Gifu University, aims to establish a regional, national, and international development and research hub in the fields where the THERS can demonstrate its strong advantages and competitiveness. In order to expand and revitalize cutting-edge life science research on glycans promoted by the Glycobiology Core Research Institute jointly established at both universities, this recruitment will include large-scale research management, laboratory management, etc. among research management duties. We are looking for research management personnel who will plan and operate the research institute or conduct research support work.</p> <p>[Job Description]  (Right after being hired)  URA will be in charge of research strategy and research support work for the entire institute, with one of the following tasks as the main task.</p> <ol style="list-style-type: none"> <li>1. Work related to the operation of Joint Usage / Research Center “Glycan life science collaboration Network type base” <ul style="list-style-type: none"> <li>• Promotion of Joint Usage / Research Center project planning</li> <li>• Operation of one-stop service</li> <li>• Management of Steering Committee, Joint Usage / Research Center Committee</li> <li>• Understanding the research equipment and research capabilities of the constituent institutions</li> <li>• Creation of various reports and documents</li> </ul> </li> <li>2. Research strategy and research support work of Institute for Glyco-core Research(iGCORE) <ul style="list-style-type: none"> <li>• Business strategy, research management, research support work related to the Human Glycome Atlas Project (posted on Roadmap 2020)</li> <li>• Research support operations such as operation of Institute for Glyco-core Research(iGCORE), research management, outreach, and intellectual property management</li> </ul> </li> </ol> <p>(Scope of change)  Tasks designated by THERS</p> <p>[Work Location]  (Right after being hired)</p>

		<ul style="list-style-type: none"> <li>• Nagoya University (Higashiyama Campus) Furo-cho, Chikusa-ku, Nagoya, Aichi, Japan</li> </ul> <p>(Scope of change)</p> <ul style="list-style-type: none"> <li>• Work location designated by THERS</li> </ul> <p>[Number of Position]</p> <p>1</p> <p>[Start Date]</p> <p>From February 1st, 2025 (negotiable)</p> <p>* The start date can be earlier than Feb 1st.</p>	
4	Research field	large category	Other
		small category	Research Planning and Research Support
5	Employment status	<p>Term Appointment (Full-time) until March 31st, 2027</p> <p>(The appointment is renewable based on work performance, attitude, and ability, as well as budget availability, etc. In addition, the maximum term of appointment is until March 31<sup>st</sup>, 2033)</p>	
6	Qualifications	<p>[Qualifications]</p> <ol style="list-style-type: none"> <li>1. Hold a Ph.D. (or equivalent diploma conferred overseas) or has more than 10 years of experience in companies</li> <li>2. Has experience in research project planning and research support work at research institutes, universities, or companies</li> <li>3. Has one of the following experiences <ul style="list-style-type: none"> <li>• Experience working on large-scale projects or joint use/research at a university or research institution.</li> <li>• Experience in research or related work (such as patent and other intellectual property management) in a company</li> </ul> </li> <li>4. The applicant must have sufficient English proficiency to conduct practical work. If the applicant's native language is other than Japanese, he/she must have sufficient Japanese language proficiency (Japanese Proficiency Test N1 level).</li> </ol>	
7	Compensation	<p>[Working Conditions and Benefits]</p> <p>(*conditions and benefits are determined by the employment and payroll regulations of the THERS)</p> <ul style="list-style-type: none"> <li>• Working Hours: 38 hours and 45 minutes per week, 7 hours and 45 minutes per day (flexible work hours)</li> <li>• Holidays: Saturdays, Sundays, national holidays, year-end and new year holidays, and summer holidays</li> <li>• Salaries and Benefits: determined by the payroll regulations (annual salary scheme)</li> </ul>	

		<p>- Annual salary examples (The amounts listed below are only examples provided in the regulations.)</p> <p>Case 1 Associate Professor (full-time) level</p> <p>-- Minimum*: JPY 7,200,000</p> <p>-- Maximum*: JPY 9,240,000</p> <p>Case 2 Lecturer (full-time) level</p> <p>-- Minimum*: JPY 6,300,000</p> <p>-- Maximum*: JPY 7,440,000</p> <p>Case 3 Assistant Professor (full-time) level</p> <p>-- Minimum*: JPY 3,240,000</p> <p>-- Maximum*: JPY 6,840,000</p> <p>*The minimum and maximum amounts will vary depending on performance.</p> <ul style="list-style-type: none"> <li>· Social Insurance: MEXT mutual union, unemployment insurance, and occupational injury insurance</li> <li>· Staff housing is available in the case of vacancy.</li> </ul>
8	Application period	<p>Closing date for applications is 5:00 p.m. on December 27th, 2024, Japan Standard Time.</p> <p>Even before the deadline, we will select candidates and close the job opening as soon the selection is completed.</p>
9	Application /selection /notification of result /contact details	<p>Applications to include the following submitted on an A4-size paper.</p> <ol style="list-style-type: none"> <li>1. Curriculum Vitae (CV) (with a photo, telephone number and email address) (see the attachment).</li> <li>2. Resume of work experiences (see the attachment)</li> <li>3. Experience related to research support work, etc. (free format. Please briefly describe the work you have experienced so far.)</li> <li>4. Record of academic achievements (free format. classify into original papers, review papers, books, external funds, patents, etc., and specify whether or not the papers are peer-reviewed.)</li> <li>5. Description of your expectations and hopes in working as a member of the institute (free format. approximately 1000 words) and Available date to start working at the institute</li> <li>6. Contact details of two (2) references: include names, affiliations, telephone numbers, and email address).</li> <li>7. Written oath (see the attachment)</li> <li>8. Declaration of applicable specific categories, Flowchart for Determining Applicable Categories (see the attachment)</li> <li>9. Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25(1) and (2) of the Foreign Exchange and Foreign Trade Act (see the attachment)</li> </ol>

In November 2021, in accordance with the clarification of the scope of control for “deemed exports” under the Foreign Exchange and Foreign Trade Act (“FEFTA”), some provision of sensitive technology to faculty members and students by universities and research institutions has become subject to control under the FEFTA. Consistently with this change, when applying for faculty positions or to study at the University, faculty, staff, and students will be required to submit a “Declaration of applicable specific categories” based on the “Flowchart for determining applicable specific categories.” Faculty, staff, and some students will also be required to submit a “Letter of confirmation” at the time of their recruitment or admission.

\*You may download forms (attachment):

<https://nuss.nagoya-u.ac.jp/s/wAzyyxo7wQcMKfF>

(Submission)

Please submit by e-mail to [igcore\\_at\\_t.thers.ac.jp](mailto:igcore_at_t.thers.ac.jp), and write the title "Application [Research management position] (Your name)". (Please replace `_at_` with `@` when sending an email).

The application must be arrived by 5:00 p.m. on December 27th, 2024, Japan Standard Time.

Application documents will not be returned. In accordance with the THERS, your personal information is used only for the purposes of screening and will not be used for any other purposes.

(Screening Process, Notification)

Results of the document selection will be notified to successful applicants by post or by email within one month after the close of application period. Shortlisted candidates will be given a chance to make their presentations and undergo an interview selection at any time.

(In the interview, applicants will be questioned on the degree of their understanding of research management in iGCORE, the level of understanding of one's own role , cooperativeness, and communication skills, etc.)

Note: All travel/accommodation expenses and other incidental expenses incurred for the interview will be borne by the applicant.

(Contact)

Mizuno Munechika,

Address: Administration Department, Institute for Glyco-core Research ,

		<p>Nagoya University, Tokai National Higher Education and Research System, Furo-cho, Chikusa-ku, Nagoya, Aichi 464-8601, Japan. email: igcore_at_t.there.ac.jp (Please replace _at_ with @ when sending an email) Inquiries must be made by email. please write the title "Recruitment [Research management position]".</p>
10	Additional information	<p>Nagoya University promotes gender equality and employment of foreign teaching staff. All qualified applicants with excellent academic records and skills regardless of gender and nationality are encouraged to apply. We look forward to receiving your application.</p>