

Job Opportunity in Institute for Glyco-core Research at Nagoya University or Gifu University

1	Title	Recruitment for Designated Associate Professor/Lecturer/Assistant Professor (Non-tenure track faculty position) (Research management position)	
2	Affiliation	Institute for Glyco-core Research (iGCORE)	
3	Content of job information	<p>[Overview and Recruitment Policy of the institution] Tokai National Higher Education and Research System (THERS), consists of Nagoya University and Gifu University, aims to establish a regional, national, and international development and research hub in the fields where the THERS can demonstrate its strong advantages and competitiveness. iGCORE at Nagoya University and Gifu University is seeking a candidate whose tasks are research management including public relations, outreach, pre-awards, post-awards, institute management, and etc.</p> <p>[Job Description] Research management, Public Relations, Outreach, Institute management, and research IR, etc</p> <p>[Work Location] <ul style="list-style-type: none"> · Nagoya University (Higashiyama Campus) Furo-cho, Chikusa-ku, Nagoya, Aichi, Japan or <ul style="list-style-type: none"> · Gifu University 1-1 Yanagido, Gifu City, Gifu, Japan <p>Work location will be determined based on the applicant's preference and the job assigned.</p> <p>[Number of Position] 1</p> <p>[Start Date] From October 1st, 2024 (negotiable) * The start date can be earlier than Oct 1st.</p> </p>	
4	Research field	large category	Other
		small category	Research Planning and Research Support
		Other	Life Sciences or Related areas
5	Employment status	Term Appointment (Full-time) until March 31st, 2027 (The appointment is renewable based on work performance, attitude, and ability, as well as budget availability, etc. In addition, the maximum term of appointment is until March 31 st , 2033)	

6	Qualifications	<p>[Qualifications]</p> <p>Doctoral degree (or equivalent degree conferred overseas) or a master's degree (or equivalent degree conferred overseas) with at least 3 years of experience in the private sector. Applicants meet the following requirements:</p> <ol style="list-style-type: none"> (1) Research experience in natural sciences or related fields. (2) Excellent communication skill with researchers, administrative staff, and external stakeholders. (3) Cooperative ability to work as a team. (4) Skills of Investigation, planning, writing, and presentation necessary for research management. (5) If your native language is Japanese, you must have sufficient English proficiency to conduct practical work. If your native language is other than Japanese, you must have sufficient Japanese language proficiency (Japanese Proficiency Test N1 level). <p>[Work experience]</p> <p>It is desirable to have experience in research management or related work at a university or in a research institution (including private sectors, etc.), and experience in research management or related work. Applications from who have no prior experience but are willing to take on new challenges are also welcome.</p>
7	Compensation	<p>[Working Conditions and Benefits]</p> <p>(*conditions and benefits are determined by the employment and payroll regulations of the THERS)</p> <ul style="list-style-type: none"> • Working Hours: 38 hours and 45 minutes per week, 7 hours and 45 minutes per day (flexible work hours) • Holidays: Saturdays, Sundays, national holidays, year-end and new year holidays, and summer holidays • Salaries and Benefits: determined by the payroll regulations (annual salary scheme) <p>- Annual salary examples (The amounts listed below are only examples provided in the regulations.)</p> <p>Case 1 Associate Professor (full-time) level</p> <p>-- Minimum*: JPY 7,200,000 (Gifu: JPY 6,720,000)</p> <p>-- Maximum*: JPY 9,240,000</p> <p>Case 2 Lecturer (full-time) level</p> <p>-- Minimum*: JPY 6,300,000 (Gifu: N/A)</p> <p>-- Maximum*: JPY 7,440,000 (Gifu: N/A)</p> <p>Case 3 Assistant Professor (full-time) level</p>

		<p>-- Minimum*: JPY 3,240,000</p> <p>-- Maximum*: JPY 6,840,000</p> <p>*The minimum and maximum amounts will vary depending on performance.</p> <ul style="list-style-type: none"> • Social Insurance: MEXT mutual union, unemployment insurance, and occupational injury insurance • Staff housing is available in the case of vacancy.
8	Application period	<p>Closing date for applications is 5:00 p.m. on September 30th, 2024, Japan Standard Time.</p> <p>Even before the deadline, we will select candidates and close the job opening as soon the selection is completed.</p>
9	Application /selection /notification of result /contact details	<p>Applications to include the following submitted on an A4-size paper.</p> <ol style="list-style-type: none"> 1. Curriculum Vitae (CV) (with a photo, telephone number and email address) (see the attachment). 2. Resume of work experiences (see the attachment) 3. Experience related to research support work, etc. (free format. Please briefly describe the work you have experienced so far.) 4. Record of academic achievements (free format. classify into original papers, review papers, books, external funds, patents, etc., and specify whether or not the papers are peer-reviewed.) 5. Description of your expectations and hopes in working as a member of the institute (free format. approximately 1000 words) 6. Contact details of two (2) references: include names, affiliations, telephone numbers, and email address). 7. Written oath (see the attachment) 8. Declaration of applicable specific categories, Flowchart for Determining Applicable Categories (see the attachment) 9. Confirmation Letter regarding the Applicability of the Specific Categories for Compliance with Article 25(1) and (2) of the Foreign Exchange and Foreign Trade Act (see the attachment) <p>In November 2021, in accordance with the clarification of the scope of control for “deemed exports” under the Foreign Exchange and Foreign Trade Act (“FEFTA”), some provision of sensitive technology to faculty members and students by universities and research institutions has become subject to control under the FEFTA. Consistently with this change, when applying for faculty positions or to study at the University, faculty, staff, and students will be required to submit a “Declaration of applicable specific categories” based on the “Flowchart for determining applicable specific categories.” Faculty, staff, and some students will also be required to submit a “Letter of confirmation” at the</p>

		<p>time of their recruitment or admission.</p> <p>*You may download forms (attachment): https://nuss.nagoya-u.ac.jp/s/wAzyyxo7wQcMKfF</p> <p>(Submission)</p> <p>Please submit by e-mail to igcore_at_t.thers.ac.jp, and write the title "Application (Your name)". (Please replace _at_ with @ when sending an email). The application must be arrived by 5:00 p.m. on September 30th, 2024, Japan Standard Time.</p> <p>Application documents will not be returned. In accordance with the THERS, your personal information is used only for the purposes of screening and will not be used for any other purposes.</p> <p>(Screening Process, Notification)</p> <p>Results of the document selection will be notified to successful applicants by post or by email within one month after the close of application period. Shortlisted candidates will be given a chance to make their presentations and undergo an interview selection at any time.</p> <p>(In the interview, applicants will be questioned on the degree of their understanding of research management in iGCORE, the level of understanding of one's own role , cooperativeness, and communication skills, etc.) Note: All travel/accommodation expenses and other incidental expenses incurred for the interview will be borne by the applicant.</p> <p>(Contact)</p> <p>Mizuno Munechika, Address: Administration Department, Institute for Glyco-core Research , Nagoya University, Tokai National Higher Education and Research System, Furo-cho, Chikusa-ku, Nagoya, Aichi 464-8601, Japan. email: igcore_at_t.thers.ac.jp (Please replace _at_ with @ when sending an email) Inquiries must be made by email. please write the title "Recruitment".</p>
10	Additional information	<p>Nagoya University promotes gender equality and employment of foreign teaching staff. All qualified applicants with excellent academic records and skills regardless of gender and nationality are encouraged to apply. We look forward to receiving your application.</p>