

Position Opening Announcement

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| 1 | Title | Nagoya University, Graduate School of Economics, G30 Lecturer (Management and Business Administration, Full-time, Fixed-term) | |
| 2 | Department | Graduate School of Economics, Nagoya University | |
| 3 | Content of Job information | <p>[Description of the institution (year of establishment, capital amount, number of employees, etc.), details of the business, recruitment background information, project description, etc.] Graduate School of Economics, Nagoya University seeks to fill a full-time Lecturer position for Social Sciences (Economics) Program in Nagoya University Global 30 International Programs.</p> <p>Social Sciences (Economics) Program in Nagoya University Global 30 International Programs: https://admissions.g30.nagoya-u.ac.jp/ ※G30 program is taught all in English.</p> <p>[Job description (work / duties after recruitment, subject responsible for, etc.)] (1) Lectures and Seminars in undergraduate and graduate levels for Social Sciences (Economics) Program in Nagoya University Global 30 International Programs. Lectures for more than 16 credits (eight lectures) and Seminars for more than two (one lecture: 90 minutes per week for 15 weeks).</p> <ul style="list-style-type: none"> - Including possible evening and weekend courses - Possible courses expected to teach: Introductory Management, Applied Management, Topics in Management, Seminars, and more. <p>(2) Operations related to managing Lectures and Seminars (Including Office Hour). (3) Supports for the students in the G30 Program. (4) Willingness to participate widely in the International Exchange Programs of the department. (5) Operations for the final and entrance exams. (6) Other activities which the dean of the department may request.</p> <hr/> <p>[Address of work location and other information] Furo-cho, Chikusa-ku, Nagoya, Aichi, Japan</p> <hr/> <p>[Available positions (job title, number of positions, etc.)] ① Lecturer ② Fixed-term, Full-time ③ One vacancy</p> <hr/> <p>[employment date] Earliest possible date after April 1st, 2022</p> | |
| 4 | Research field | Large category | Social Sciences (https://jrecin.jst.go.jp/offer/OrgDescription?id=005) |
| | | Small category | Management (https://jrecin.jst.go.jp/offer/OrgDescription?id=005) |
| 5 | Employment status | Full time (Fixed-term) <hr/> Based on the Tokai National Higher Education and Research System's regulations, the contract term is 3 years. https://education.joureikun.jp/thers_ac/act/print/print110011019.htm (in Japanese) | |
| 6 | Qualifications | <p>[Public qualifications needed in specific field(s), conditions (education, degree, etc.), experience (how many years) and expertise required for specific field(s)] (1) Possessing doctoral degree in Economics or equivalent academic degree. (2) English proficiency to teach effectively at the undergraduate and graduate levels. (3) Strong inter-personal skills and evidence of effective interaction with students, faculty, administration, and community. (4) Willingness to participate widely in the G30 International Programs (Social Sciences) of the department (Including administrative duties). (5) Communication skills in Japanese are desirable.</p> | |

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| 7 | Application /selection /notification of result /contact details | <p>[Application documents, application (submission) method (Mail, attachment to e-mail, details on using the web application, etc.), destination (address, e-mail address, web application URL, etc.)]</p> <p>①The use of Web Application (JREC-IN PORTAL) is recommended. https://jrecin.jst.go.jp/seek/SeekJorDetail?fn=0&id=D121111286&ln_jor=1</p> <p>Or, please send your application package by email. Please put a title of the e-mail as “Application documents for G30 Lecturer”</p> <p>② Please prepare all the documents in PDF as a binding file from (1) to (10) to upload them.</p> <p>③ If you find it difficult to make pdf or you find that your pdf file is too large, contact the email address below.</p> <p>(1) Cover Letter (2) Full curriculum vitae (With your recent face photo) - Full name, Birth date, Current address, Telephone number, e-mail address, Degree(date, type, university, title of thesis), academic record after university graduation, work experience, academic association, record of prize-winning, and others. The use of JREC-IN format is recommended. - In the column of “others”, describe the followings: Your research field (for example, Management Organization, Management Strategy, Finance, Marketing, Production Management, Personal Management etc.), lecture classes that you can teach, your score of English and/or Japanese languages. (3) List of all publications - If it is a peer reviewed publication, please put the rules for manuscript submission of the journal. (4) Copies of graduate transcripts (unofficial copies acceptable for the application process) (5) Copies of books or published papers up to three - Academic books and peer reviewed papers are preferable. - If it is cited, please provide the evidence. - We may ask you to send additional documents. (6) Summary of your past research and research plan from now, no more than two pages (including summary of your published paper) (7) Summary of teaching experience and statement of teaching and supporting international students, no more than two pages (8) Proposals of course syllabi for two courses: 1) Introductory Management, 2) A specialized subject in the field of management (for example, Management Organization, Management Strategy, Finance, Production Management, Marketing, Personal Management etc.), (9) Evidence of teaching excellence, such as any of the following items: - Public commendations, prizes, and other awards for teaching excellence (10) Two names of references with their affiliation and e-mail address.</p> <p>[Selection details (interview / selection location, selection method, notification of result, etc.)]</p> <p>①The first stage selection: Application documents are examined. ②The second stage selection: After paper screening, selected applicants will be invited to a seminar and an interview. Seminar(Research presentation and lecture demonstration) and Interview will be held in the afternoon on January 26th Wed. 2022. ③For the seminar and interview you may get a contact per e-mail or phone call.</p> <p>[Result notification method, whether application documents can be returned or not, etc.]</p> <p>①The results are notified by email. ②The application documents cannot be returned.</p> <p>[Contact information (department, official position, name, institution e-mail address and phone number of the responsible person)] Selection Committee for G30 Lecturer at Graduate School of Economics, Nagoya University E-mail : keizai05@soec.nagoya-u.ac.jp</p> |
| 8 | Application period | 2021, November 18th (Thu) ~ 2022, January, 5th (Wed) |

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| 9 | Compensation | <p>[Treatment after recruitment (job title, salary, working hours, employment type, employment period / trial period), Overtime hours, rest periods, discretionary labor system, holidays, various insurances (social insurance, labor insurance), etc.]]</p> <p>Job title is lecturer (full-time, fixed-term).</p> <p>1) Labor regulations and benefits will be determined as per the rules of Tokai National Higher Education and Research System. (In Japanese) https://education.joureikun.jp/thers_ac/act/print/print110010928.htm (in Japanese)</p> <p>2) Salary and benefits will be determined as per the rules of Tokai National Higher Education and Research System https://education.joureikun.jp/thers_ac/act/print/print110001585.htm (in Japanese) Base annual salary is determined based on professional experience, job responsibilities and other relevant factors.</p> <p>3) Working hours: The work discretionary labor system for Professional work applies: The working hours are basically the same as that which applies to general employees for 7hours and 45minutes per day, with an 8:30 AM work start time and a 5:15 PM work finish time. However, the method of performing the work and the distribution of hours shall be left up to the discretion of the employee, and the employer shall not give specific directions.</p> <p>4) Leaves: Paid annual leave, sick leave, and special leave</p> <p>5) Holidays: Saturdays, Sundays, Japanese National holidays, and year-end holidays (from December 29th to January 3rd in every year) We may order work on holidays due to classes, entrance exams, etc.</p> <p>6) ①Enrollment in health insurance and public pension: Enrolled in National Public Officers Mutual Aid Association ②Application of workers' compensation insurance: Yes ③Application of employment insurance: Yes</p> <p>[The measures against second-hand smoking in your workplace.]</p> <p>Smoking is prohibited in all areas of Nagoya University from April 2011.</p> |
| 10 | Additional Information | <p>1) Nagoya University will proactively recruit women if the evaluation of candidates in the areas of research, teaching, social contribution, personal integrity, etc. is deemed equal with another candidate.</p> <p>2) The submitted documents will be used for the purpose of this selection only and will not be returned.</p> <p>3) Transportation costs for an interview, if incurred, should be borne by the applicant.</p> <p>4) Graduate School of Economics is engaging in Digital-Data-Driven Research (Empirical research with a large-scale database in a variety of types)</p> <p>5) About our school, please refer to following web-site: http://www2.soec.nagoya-u.ac.jp/?lang=en</p> |