

Nagoya University Young Leaders Cultivation Program (Academic Year 2022)
Application Guidelines

March 2021

1. Mission and Outline

Nagoya University declared in its *Academic Charter* that one of its fundamental objectives is to become a world-leading research university. Accomplishing this objective requires the University to secure an appropriate number of high caliber faculty members who are young and autonomous, and can promote original and challenging fundamental research especially at the assistant professor level. Based on this premise, the Young Leaders Cultivation Program (YLC) aims to employ excellent young researchers — who recently received a PhD or any doctoral degree — as designated assistant professors for a term of five years (including some as tenure-track ones), and train and support them as faculty members who can contribute to the development of education and research at Nagoya University from broad, international and interdisciplinary perspectives.

2. Positions

Eight positions:

(comprising of a number of positions for internal (Nagoya University) applicants, one or more positions for females, and one or more positions for foreign nationals)

* The number of positions is subject to change depending on the circumstances.

3. Position and salary

(1) Designated assistant professor

(2) The annual salary for YLC Faculty is based on the *Regulation on Pay Schedules for Employees Receiving Annual Salary at Nagoya University*. (In principle, approximately 5,700,000 yen)

(3) Hired YLC Faculty are affiliated with the Institute for Advanced Research (IAR) and, in line with the mission of the program, shall strive to acquire the ability to function independently as researchers/instructors by the end of the program.

(4) While the formal affiliation of YLC Faculty members is the IAR, research facilities and related expenses shall be provided by the graduate school, which has accepted the appointee.

(5) YLC Faculty are hired under the five-day workweek system, and eligible for New Year holidays, summer holidays, and up to 20 days of paid leave a year.

(6) YLC Faculty are covered by National Public Service Personnel Mutual Aid Association insurance.

- (7) YLC Faculty's working hours are managed under the discretionary working system for specialized types of work, and their deemed daily working hours are 7 hours and 45 minutes.

4. Eligibility requirements

- (1) Applicants should be recommended by someone who is a faculty member of Nagoya University at the time of application (hereinafter, a "host faculty member"; a host faculty member can recommend only one applicant per year, in principle) and the Dean (Head) of the graduate school to which the host faculty member belongs.
- (2) Applicants must have completed a doctoral degree program at graduate school and received a PhD or any doctoral degree. (Those who are expected to receive a PhD or any doctoral degree by the end of March 2022 also can apply.)
- (3) Applicants should have received the degree within a seven-year period as of the end of March 2022. (If the period exceeds seven years, please state the reasons (including life events) in the "Previous Employment" section of the application form.)
- (4) It is desirable for applicants to have postdoctoral experience (including experience as a recipient of a PD-category Research Fellowship for Young Scientists of the Japan Society for the Promotion of Science).
- (5) It is desirable for applicants to have studied abroad during or after their doctoral degree program (for one or more years). However, applicants in fields that do not require study abroad experience must clearly state so in the application form.
- (6) Positions for general applicants are open to all those who have a PhD or any doctoral degree (including those who are expected to receive a PhD or any doctoral degree by the end of March 2022), regardless of gender or nationality.
- (7) Positions for internal (Nagoya University) applicants are limited to those who meet the condition specified in (6) above and who received or are expected to receive the degree from Nagoya University, regardless of gender or nationality.
- (8) The positions for females are limited to those who meet the condition specified in (6) above, regardless of nationality.
- (9) The positions for foreign nationals are limited to those who meet the condition specified in (6) above and who have non-Japanese nationality, regardless of gender.

* In your application form, check all applicable categories among the categories specified in (6) to (9).

5. Period of Employment: from April 1, 2022 to March 31, 2027

After three academic years of employment (including the year when he/she was employed), YLC Faculty who applied for a tenure-track position will be subject to screening for remarkably excellent faculty members who deserve tenure (YLC tenure screening). Up to two YLC Faculty members per academic year can pass the screening and acquire tenure.

YLC Faculty members who fail the screening can continue to serve as YLC Faculty until the five-year term expires. Additionally, in cases where maternity leave or childcare leave is taken before the screening related to the granting of tenure, the term of employment may be extended in units of one month, up to the maximum length for their maternity leave or childcare leave. However, this term of employment resulting from adding an extended term to the initial term shall not exceed 10 years, to be counted from the starting date of the term of employment at Nagoya University, including the employment as a YLC Faculty member. ※Maternity leave and childcare leave shall be taken in accordance with the Nagoya University Employee Working Hours and Leave Rules and the Nagoya University Employee Childcare Leave Rules.

6. Application procedures

(1) Documents to be submitted (in electronic form)

<To be prepared by the applicant>

1. Application file

- a. Application form (Form 1)
- b. Copy of diploma
- c. Three significant research achievements (papers, etc.)

} To be combined into a single pdf file*

2. Entry sheet (Form 4) (Excel file*)

*File name: "2022 YLC Application [Applicant's full name]"

<To be prepared by the host faculty member>

3. Letter of recommendation from the Dean (Head) of the host graduate school (Form 2)

4. Letter of recommendation from the host faculty member (Form 3)

} To be combined into a single pdf file*

*File name: "2022 YLC Recommendation letters [Applicant's full name]"

*Check the designated forms from the link below.

<http://www.iar.nagoya-u.ac.jp/eng/public/1099/>

(2) Method of submission

1. Applicants are to submit the data of the documents specified in (1) — 1. and 2. — to the office specified in (3) by email, etc.

*Email subject: "2022YLC Application [Applicant's full name]"

2. The host faculty member is to submit the data of the documents specified in (1) — 3. and 4. — to the office specified in (3) by email, etc.

*Email subject: "[Graduate School name] 2022YLC Recommendation letters [Applicant's full name]"

(3) Submit to: Institute for Advanced Research Section, Research Planning Division,
Research Cooperation Department
Email: ylc@iar.nagoya-u.ac.jp

7. Application acceptance period

Monday, March 15, 2021 – Monday, May 10, 2021 Noon (Japan Standard Time)
(Late applications will not be accepted)

8. Selection process

Appointees shall be selected by the YLC Screening Committee of the IAR based on an initial screening of materials submitted, and subsequently on a final screening done by interview (planned for Friday, September 17, 2021; as a general rule, interviews will be conducted in person, however, they may be conducted online in special circumstances). Please note that Nagoya University takes Positive Action for Increasing Female Faculty Members (NUEC), meaning that if multiple applicants are recognized as equal in their achievements (including research achievements, achievements as an educator, social contribution, and character), Nagoya University is ready to actively employ females among them. (<http://www.nagoya-u.ac.jp/about-nu/declaration/positive/>)

9. Others

(1) Application materials and selection

1. Since the screening examination will be conducted by experts in diverse fields, application materials, especially the applicant's research, should be presented in a manner that can be easily understood. Applicants should also pay sufficient attention to notes and instructions when filling out the respective forms.
2. Those applicants who pass the initial screening examination, and are invited to the interview stage, are requested to make the necessary arrangements to comply with the interview schedule. Applicants are responsible for the payment of travel and lodging expenses, and any other costs incurred by attending the interview. Applicants will be notified of the details of the interview with the results of the initial screening.
3. The results of the initial screening will be announced in late August, and the results of the second screening will be announced in early October. The schedule is subject to change depending on the circumstances.
4. Submitted application materials will not be returned to applicants. In light of this, the IAR will keep all application data strictly confidential.
5. The IAR cannot respond to inquiries regarding screening examination results.

(2) Duties after being employed

1. YLC Faculty members are to participate in symposiums and seminars hosted by the IAR.
2. YLC Faculty should be engaged in education, including teaching classes and giving guidance to graduate students, at the graduate schools to which they are concurrently assigned. (The “effort rate” of the educational duties [that is, the percentage of working hours dedicated to the duties] shall be 30% or lower.)
3. YLC Faculty should also provide guidance as young mentors to students participating in the Program for Leading Graduate Schools* (PhD Professional: Gateway to Success in Frontier Asia).
* (For reference) <http://www.phdpro.leading.nagoya-u.ac.jp/eng/index.html>
4. Other duties also include active engagement in all activities organized by the IAR.

10. Application Submission/Inquiries

Institute for Advanced Research Section (YLC Application), Research Planning Division,
Research Cooperation Department
Email: ylc@iar.nagoya-u.ac.jp