

## Nagoya University Center for Gender Equality Guidelines for the Open Recruitment of Professors

1	Subject	Open recruitment of professors	
2	Affiliation	Center for Gender Equality	
3	Recruitment details	<p>[Job description (duties, courses taught, etc.)]</p> <ul style="list-style-type: none"> <li>• Lead the promotion of gender studies at the University</li> <li>• Handle competitive funds (Grants-in-Aid for Scientific Research, Female Researcher Support Program by the Ministry of Education, Culture, Sports, Science and Technology, etc.) as the Principal Researcher.</li> <li>• Manage competitive funds for which the center's full-time faculty members are in charge of practical work, with the Director as the representative.</li> <li>• Manage and operate the Gender Research Library (GRL)</li> <li>• Manage the operations of the Center for Gender Equality and related organizations within Nagoya University</li> <li>• Research guidance and thesis review for undergraduate and graduate students in other departments related to the field of specialization.</li> <li>• Determine course subjects by coordinating with the undergraduate and graduate schools in related fields, taking into consideration the field of specialization.</li> </ul> <p>[Work Location] Chikusa-ku, Nagoya City, Aichi Prefecture</p> <p>[Number of available positions] Professor: 1</p> <p>[Date of appointment] April 1, 2022</p>	
4	Research application fields	Broad category	Humanities, Social Sciences, General Fields, Complex New Fields
		Subcategory	Not limited
5	Work pattern	<p>Full-time employment</p> <p>Term of office: 4 years (With the possibility of extension, upon review)</p>	
6	Application requirements	<p>[Details of required qualifications, conditions (including degrees, etc.), or specialization in specific fields.]</p> <ul style="list-style-type: none"> <li>• The applicant must have a doctoral degree.</li> <li>• The applicant must be able to contribute to gender studies, gender education, and related fields.</li> <li>• The applicant must have high-level Japanese and English language skills, and must be able to conduct classes on gender-related subjects in English</li> <li>• The applicant must have a minimum of 10 years of education (including part-time) at an institution of higher education.</li> <li>• The applicant's specialization must be women's studies, men's studies, gender studies, or women's history, or they must have conducted research that includes the keywords gender and gender equality in their specialized field.</li> <li>• The applicant must have a track record of obtaining competitive grants.</li> <li>• Practical experience in the promotion of gender equality is desirable.</li> </ul>	
7	Remuneration	<p>[Remuneration after employment (salary, working hours, holidays, employment period, insurance, etc.)]</p> <ul style="list-style-type: none"> <li>• The provisions of the Employment Regulations of Nagoya University Employees shall apply. <a href="https://education.joureikun.jp/thers_ac/act/frame/frame110010928.htm">https://education.joureikun.jp/thers_ac/act/frame/frame110010928.htm</a></li> <li>• The salary shall be based on the annual salary system determined by the University.</li> </ul>	
8	Application period	November 16, 2021 to December 27, 2021	
9	Application and selection; notification of results; contact address	<p>[How to apply (Where to send the submitted documents)]</p> <p>(1) Documents stating the intention to apply (including the applicant's contact information, telephone number, e-mail address, etc.)</p> <p>(2) Resume</p>	

		<p>(3) List of research achievements (including awards received, research topics that received grants [status of research funding received in the past 10 years] patents, courses taught, committee memberships in academic conferences, institutes, or societies, etc.)</p> <p>(4) PDF files of major achievements (three major works; in the case of books, photocopies are acceptable)</p> <p>(5) Summary of research to date (approximately 1,000 characters in total, with numbered list of research achievements.)</p> <p>(6) Plans and aspirations for future research (about 1,000 characters)</p> <p>(7) Ideas and aspirations for education in graduate and undergraduate schools (about 1,000 characters)</p> <p>(8) Thoughts on the management and administration, social cooperation, and international collaboration in the university in general.(about 1,000 characters)</p> <p>(9) Names and contact information (telephone numbers and e-mail addresses) of two persons who can serve as references for the applicant</p> <p>Submit the above by (1) registered mail or (2) e-mail to the following addresses, mandatorily within the application period.</p> <p>(1) Mailing address: To Gender Equality Officer  Gender Research Library 2F, Nagoya University  Furo-cho, Chikusa-ku, Nagoya, Aichi 464-8601, Japan</p> <p>Note: Please enclose a printout of the submitted documents and an electronic file (saved on a DVD or USB memory stick). Write “Professor application documents in process” in red on the envelope, and send it by registered mail.</p> <p>(2) E-mail address: <a href="mailto:kyodo-sankaku@adm.nagoya-u.ac.jp">kyodo-sankaku@adm.nagoya-u.ac.jp</a>  Subject: Professor Application</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>○ After receiving your application, we will reply to you with a confirmation email. If you do not receive a reply after 3 days, please contact us at the above address.</li> <li>○ Application documents should be attached in a standard way, such as in a single PDF file (if the file size exceeds 10MB, please contact us in advance).</li> </ul> <p>[Selection details (selection method, decision on acceptance or rejection)]</p> <ul style="list-style-type: none"> <li>● The interview will be held after the screening of documents.</li> <li>● The interviewees will be notified by e-mail.</li> </ul>
10	Others	<ul style="list-style-type: none"> <li>● Nagoya University will actively hire women if they have the desirable credentials in terms of performance (including research achievements, educational achievements, social contributions, and character).</li> <li>● The application documents will not be used for any purpose other than this selection process.</li> <li>● The application documents will be disposed of responsibly by the selection committee and will not be returned.</li> <li>● Transportation expenses required for the interview shall be borne by the applicant.</li> </ul>