

Admission Fee Exemption and Postponement of Collection of Admission Fee Application: FY2021

- This guideline is original Admission Fee Exemption and Postponement of Collection of Admission Fee Application of Nagoya University, it is entirely not enforced application “Exemption of 「高等教育の就学支援制度」 (for undergraduate student)” on April 2019 from 文部科学省(MEXT)). For admission student, “Support of 「高等教育の就学支援制度」 (for admission student)” is to be enforcing, please visit the appropriate website(※) to find out more.
- Due to the global outbreak of COVID-19, we are currently unable to receive application by face to face we used to do in general. We accept to receive by mail. Please visit our university website(※) to find out the application instructions you belong to. (Please note that the reception method differs depending on the course you belong to.)
- Applicants for Admission Fee Exemption and Postponement of Collection of Admission Fee due to natural disasters are required to submit a disaster damage certificate.
- ※ We will update in respect with above, kindly keep check the website constantly to find out more.
- ※ We strongly recommend that you make a copy of all your application forms and additional documents. You may be requested by us to be modify/update onto your copy. Please keep your all copies safe until the result is announced.

Please make sure that depending on the undergraduate / graduate school, grade and course you belong to, the submission place and reception date will be different.

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I	Notes on Admission Fee Exemption and Postponement of Collection of Admission Fee Application
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- Your admission entrance fee can be exempted within the limit of our budget. Eligibility for application, financial situation of your family, and scholastic attainments are considered on the basis of our standards. Postponement of Collection of Admission Fee means that the deadline of the collection is postponed. However, it is required to pay the same full amount of admission fee.
- During the review process, there may be instances in which documents are found to be insufficient, require further clarification, etc. and, as a result, you may be asked to submit additional documents or provide confirmation/certifications even after the period for submitting application documents has passed. So please reply promptly to any communication from the university staff. We will not be held responsible for any disadvantages applicants suffer due to failing to appropriately communicate with our staff. We will also not accept applications after the application period.
- Please note that if you do not submit missing or additional requested documents by the designated date, your application will be considered incomplete and therefore excluded.
- If forgery or any false statements are found in the submitted documents after the admission fee exemption is approved, then this approval will be revoked and the applicant will be required to pay the admission fee.
- Please be aware that application documents cannot be returned and used only for purposes of this apply.

II	Eligibility for the Admission Fee Exemption and Postponement of Collection of Admission Fee
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Application

Undergraduate or graduate students (except for auditing students, non-degree students etc.) who fall under any of the following are eligible. Different standards are applied to undergraduate enrolled students and graduate enrolled students.

(1) Undergraduate enrolled students

- Students eligible for Admission Fee Exemption Application:
 - Within one year before entering the university, ①the person who bears school expenses (example: father) has died, or ②the person who bears school expenses or the applicant has suffered damage from a storm and/or a flood and therefore has extreme difficulty in paying their admission fee.
 - When multiple circumstances such as ①the person who bears school expenses got unemployed, ②household receiving public assistance, ③single parent household, ④the person who bears school expenses is under long-term medical treatment, or ⑤the person who bears school expenses has physical disabilities are recognized within one

year before entering the university.

- Japan Student Services Organization Non-refundable Scholarship Student

○ Students eligible for Postponement of Collection of Admission Fee Application:

- Eligible applicants for admission fee exemption
- When any circumstances such as ① the person who bears school expenses got unemployed, ② household receiving public assistance, ③ single parent household, ④ the person who bears school expenses is under long-term medical treatment, ⑤ the person who bears school expenses has physical disabilities, or ⑥ financial reason are recognized within one year before entering the university.

(2) Graduate enrolled students

○ Students eligible for Admission Fee Exemption and Postponement of Collection of Admission Fee Application:

- A student has difficulty in paying their admission fee because of a financial reason (excluding payment of loans or debt), and they are recognized as an excellent academic achiever.
- Within one year before a student enters the university, the person who bears school expenses (example: father) has died, or the person who bears school expenses or the applicant has suffered damage from a storm and/or a flood and therefore has extreme difficulty in paying their admission fee.
- Under other circumstances correspond the foregoing, it possible to eligible when the president of Nagoya University considers it to be applicable.

III How to Obtain the Application Forms and Complete the Application Procedures

Procedure of obtaining application forms: Print out them from the Nagoya University website.

[<http://www.nagoya-u.ac.jp/>]

> Campus Life > Scholarships And Fee Exemption > Admission / Tuition Fee Exemption

Place and deadline

Place: We will guide you along with the admission procedure

First year of undergraduate studies (including transfer studies):

→ Student Support Division, Education & International Affairs Department (Building 1st floor.)

Graduate studies:

→ Tuition Fee Exemption Section at your school/ graduate school.

Deadline: Varies depending on each school/graduate school and courses. Check the bulletin board or other calendar at your school/graduate school before preparing the application.

- If your application isn't completed and submit yet by the deadline, contact with all mandatory supporting documents to the designated place of submission by the deadline in advance.
- After consideration, we may contact you if we have questions or require more information regarding your application. Please reply to our inquiries as soon as possible. If we do not receive a reply from you, we consider you to decline the application.

IV Things to Keep in Mind Before the Results are Announced

- Please keep your copies of all your application forms and additional documents safe until the result is announced.
- The applicant will be suspended for payment of admission fee until the selection result is announced.
- Note that Admission fees once paid is non-refundable even if your application for Admission Fee Exemption and Postponement of Collection of Admission Fee is approved. So, please make sure that not to pay admission fee until after the application results are announced.

V Announcement of result

- Notification of judgment results will be posted in mid-July for April admission applications and early December for October admission applications, so applicants should check the notices and be sure to notify them at the Student Support Division counter. Please receive it and check the result.
- We will not inform via e mail decision notifications to applicants.
- Not all applications for Admission Fee Exemption and Postponement of Collection of Admission Fee Application will be approved.
- If you are not granted an exemption or are granted a half exemption, be sure to pay the admission fee by the designated due date.
 - If you have not applied for Postponement or your application for Postponement has been rejected, your payment is due within 20days from the date on the date result announced.
 - Your application for Postponement has permitted, payment deadline would be followings:
 - ✓ April admission student: By the end of September
 - ✓ October admission student: Should be by the end of February

VI Handling of Personal Information

Personal information acquired at the time of application will be used for reviewing applications and related work, and will not be provided to outside parties without the consent of the applicant.

VII Estimated maximum amount of income for Tuition Fee Exemption Application

In order to be granted the Tuition Fee Exemption Application, must fulfill both financial criteria and academic criteria. Among students who fulfill the Appraisal, Full Exemption is applied to only those in high financial difficulty, and Half Exemption is applied to those in less financial difficulty within the limits of the budget. Depending on the situation, some applications might not be accepted.

Estimated maximum amount of income for Tuition Fee Exemption Application

Undergraduate (Exemption Criteria)

	Salary income		Other income	
	Parents' house-NU	Other place-NU	Parents' house-NU	Other place-NU
2-person household	¥ 5.08 million	¥ 5.71 million	¥ 2.94 million	¥ 3.38 million
3-person household	¥ 5.65 million	¥ 6.28 million	¥ 3.34 million	¥ 3.78 million
4-person household	¥ 6.45 million	¥ 6.92 million	¥ 3.90 million	¥ 4.34 million

Master (Exemption Criteria)

	Salary income		Other income	
	Parents' house-NU	Other place-NU	Parents' house-NU	Other place-NU
1-person household	¥ 3.88 million	—	¥ 2.10 million	—
2-person household	¥ 5.42 million	¥ 6.05 million	¥ 3.18 million	¥ 3.62 million
3-person household	¥ 6.05 million	¥ 6.64 million	¥ 3.62 million	¥ 4.06 million
4-person household	¥ 6.78 million	¥ 7.22 million	¥ 4.20 million	¥ 4.64 million

Doctor (Exemption Criteria)

	Salary income		Other income	
	Parents' house-NU	Other place-NU	Parents' house-NU	Other place-NU
1-person household	¥ 4.91 million	—	¥ 2.82 million	—
2-person household	¥ 6.90 million	¥ 7.34 million	¥ 4.32 million	¥ 4.76 million
3-person household	¥ 7.53 million	¥ 7.97 million	¥ 4.95 million	¥ 5.39 million
4-person household	¥ 8.21 million	¥ 8.65 million	¥ 5.63 million	¥ 6.07 million

- ① This list is based on the assumption that a 1-person household is only the applicant, a 2-person household is the applicant and their spouse, a 3-person household is the applicant and parents, and a 4-person household is the applicant, parents, and a sibling who is a high school student living at home.
- ② Amount may change depending on household' situation and deductions. It is possible to receive the Tuition Fee Exemption Application even if your household income is higher than that on the list.
- ③ Here is a simplified version of the formula used to calculate Appraisal:

$$A (\text{Appraisal}) = B (\text{Income}) - C (\text{Exemptions and income deductions}) - D (\text{Basic deduction})$$

A . Appraisal: If it becomes negative amount, it comes under the financial criteria.

B . Income: Total of household income
Salary income: Payment amount on withholding slip
Other income: Income amount on income tax return
Others: Scholarships, Miscellaneous income, Incidental income, etc.

C . Exemptions and income deductions: Certain amount will be deducted in particular circumstances
such as for single parent families, for families with tax student in education, etc.

D . Basic deduction: Certain amount will be deducted according to the position of the student (e.g. undergraduate, master, or doctor) and number of household members.

Notes On Filling Out the Admission Fee Exemption and Postponement of Collection of Admission Fee Application Forms. 【FOR INTERNATIONAL STUDENTS】

Since application forms are important for the selection, you must read this Admission Fee Exemption and Postponement of Collection of Admission Fee Application Guide carefully and fill out forms as it is about your current situation as of 1st April for April admission student, as of 1st October for October admission student.

If there is not written what to fill in necessarily or if there is any incompleteness, it will be excluded from the selection.

Any false declaration is found; your application will be also cancelled even after selection.

Please make sure that cross out the mistake with black inked double lines.

I . Notes On Filling Out

【Form 1】 Admission Fee Exemption and Postponement of Collection of Admission Fee Application

All applicants (students, self-supported students, international students) need to apply. According to those information on this 【Form 1】 we will ask you to submit the documentation or confirmation/certificate as the proof 【Form 2】 below.

★ In respect to the edibility

Please tick ✓ the applicable section.

※ これは名古屋大学独自の入学料免除・徴収猶予の申請書です。申請前に申請資格の有無を確認してください。該当する申請資格項目番号の左枠に✓を入れてください。

<input type="checkbox"/>	入学料免除申請資格 ※①～③は学費負担者が指定の期間内に日本に居住していたまたは現在も居住している場合に属する
<input type="checkbox"/>	① 入学前1年以内に主たる学費負担者が死亡
<input type="checkbox"/>	② 入学前1年以内に主たる学費負担者または本人が風水害等で被災
<input type="checkbox"/>	③ 次の激甚災害により主たる学費負担者または本人が被災 対象：平成30年7月豪雨、北海道胆振東部地震、令和元年8月9日暴風雨及び豪雨、令和2年7月豪雨
<input type="checkbox"/>	④ (大学院生のみ) 経済的理由により入学料の納入が困難な者
<input type="checkbox"/>	入学料徴収猶予申請資格
<input type="checkbox"/>	① 経済的理由により入学料の納入が困難な者
<input type="checkbox"/>	② 入学料免除申請資格がある者

※In the case that you tick✓①～③, we may ask you additional document as to define.

1. About Admission Fee Exemption and Postponement of Collection of Admission Fee Application

There are three categories of application types: "Admission Fee Exemption", "Admission Fee Exemption and Postponement of Collection of Admission Fee" and "Postponement of Collection of Admission Fee". Be aware to tick✓ the corresponding type

1. 申請区分 (該当する申請区分に✓してください) / Tick✓ the category of you belong to.		
①	免除 (免除申請資格がある者のみ) / Exemption	Grace for payment until the result is announced. After consideration, in case you have been unsuccessful in your application. You need to pay by the due date within 20 days.
②	免除及び判定後の徴収猶予 (免除申請資格がある者のみ) / Exemption and Postponement of Collection	Grace for payment until the result is announced. After consideration you will be notified due date of required payment. End of September (For April Admission) End of next February (For October Admission).
③	徴収猶予 (免除申請資格または徴収猶予申請資格がある者のみ) / Postponement of Collection	Grace for payment until the result is announced. After consideration in case your application successfully accepted, you may have notified the due date of payment. End of September (For April Admission) End of next February (For October Admission)

- ① Exemption : 2/3 exemption, half exemption, 1/3 exemption, non-permission, payment is due by designated deadline.
- ② You have not applied for Postponement or your application for Postponement has been rejected, your payment is due within 20 days from the date result announced.
- ③ Your application for Postponement has permitted, payment deadline would be followings:
 - April admission student: By the end of September
 - October admission student: By the end of February

2. Application types

Tick✓ “international student” applicable items.

2. 申請身分 (該当する申請身分に✓してください) / Application types (tick✓ applicable items.)			
<input type="checkbox"/> 一般 / General student	<input type="checkbox"/> 独立生計 / Self-supported student	<input checked="" type="checkbox"/> 私費外国人留学生 / International student	

Application Type:

Application Type	Requirement
International student	International student (VISA status: [Collage student] on the residence card)
Self-Supporting student※	1. The student (or a spouse must) must have income for which income tax returns are filled and income certificates are issued 2. Must not be a dependent of any family members under the Income Tax Act and Insurance. 3. Lives separately from their parents 4. Must not receive a financial support from parents (excepting a spouse) ※All expenses necessary for the applicant (and spouse) to live are covered by themselves without assistance from parents, etc.
General student	In the case that falling under neither International student nor Self-Supporting student.

※ Undergraduate students in general are unable to apply as Self-Supported Students. For certificates and other required documents to verify your status as a Self-Supported Student, please refer to “Self-Supported Student Certification for Graduate Students 【Form 9】”. However, even if you meet the requirements, you do not necessarily need to apply as a Self-Supported Student.

3. Applicant's information

3. 申請者氏名等 (下記※1～4を読んでから記入してください)

フリガナ		学生番号※大学記入欄		入学年度※1	
申請者氏名				年度 入学・編入学 4月・10月	
所属	学部	学科	年		
	研究科	専攻	修士課程 博士前期課程	博士課程 博士後期課程 ※2	年
住所※3	〒 -				
全学メールアドレス※4					
電話番号※4			携帯電話※4		
申請者の父母が 母国にいる場合 (氏名・住所・電話番号)	氏名		電話番号		
	住所	〒 -			
申請者の父母が 日本に居住している場合 (氏名・住所・電話番号)	氏名		電話番号		
	住所	〒 -			

※1 入学年月及び入学形態について該当箇所を○で囲むこと

※2 該当課程を○で囲むこと

※3 4月1日時点で申請者の居住地を記入すること

※4 申請内容の補正や不正確な点の修正が必要なため、必ず申請者本人と連絡が
取れるものを記入すること

- ① “Entry year” must be the same year as your entry of undergraduate or graduate university.
- ② “Address” must be current place you live in. Make sure fill in postcode, building number, and room number so on.
- ③ “Phone number” and “university e-mail” must be accessible one you have. “mobile phone” must be belong to you.
- ④ We will be in touch with you to notify by through “University e-mail “. We kindly advise you to add your university e-mail account to your mobile devices to receiving updates. Therefore, please note that fill in with clarify _ and -, 0 (number) or o, 1 and l, and so similar.
- ⑤ If you are a self-supporting international student, fill in your parent name, address (which in your county)

4. Reason for application

4. 申請理由(家族状況やその他特に説明を要することを具体的に3行以上記入してください。)

※家計支持者が無職又は無収入の場合、退職等年月、現在の生活費の出所を「別紙5申立書」に記入してください。

- ① Write down the reason why you apply for and it must be at least three lines.
- ② If a household supporter living in Japan (parents living in Japan) is unemployed or close to it and has no or close ordinary income, the method of living and the source of living expenses are described into 【Form 5】 STATEMENT, please fill in specifically.

5. Family structure

Members of household are counted depending on your application type, as below.

	Members of household	International student
①	Applicant (including spouse)	●
②	Household supporter: Father and mother resident in Japan, or those who support household on behalf of father and mother	▲
③	Dependent of household supporter or applicant under the Income Tax Act, resident in Japan, regardless of whether or not living with applicant	▲

●: Counted as members of household ▲: Counted as members of household only they live in Japan

- ・ Member who falls under the category ② or ③ in the above table is counted as members of household (as in the number of family member). In that case, various certification documents concerning that person must be submitted.
- ・ Grandparents and siblings who fall under the category ② or ③ in the above table are not counted as members of household regardless of whether or not living with applicant, no certification document is submitted.

(1) Family members (excluding those receiving an education)

5. 世帯構成状況(下記※1～6を記入してください)

a. 就学者を除く構成員(主たる家計支持者に○印、別居者に×印を記入してください)

	続柄	○×	氏名	年齢	職業	就職年月	勤務先
						(西暦) 年 月	(複数ある場合は全て記入してください)
(原則) 家計支持者	本人					(西暦) 年 月	
	配偶者					(西暦) 年 月	
(就学者を除く) 家計支持者による扶養者	※1					(西暦) 年 月	
	※1					(西暦) 年 月	
	※1					(西暦) 年 月	
(父母が日本に居住している場合) 家計支持者	父	※2				(西暦) 年 月	
	母	※2				(西暦) 年 月	
	※3					(西暦) 年 月	

- ① If applicant is a privately financed international student, house hold supporter must be the applicant. Write down the name of your parent as your house hold supporter if they are live in japan. You do not need to write down if they don't live in japan.
- ② Fill in the information of applicant, house hold supporters (e.g. parents), and any dependents of the household supporter. (if a parent/s is/are separated or deceased, write

their name with [] round it in the field. If you are not recognised their name, write as [unknown]

- ③ Please circle principal earner and make × for separated member in specified field.
- ④ About age: fill in age as of 1st April for April admission, and age as of October 1st for October admission.
- ⑤ About occupation/work: ambiguous description is not preferable, fill in the specific occupation (e.g. food stuff retailer, government employee, elementary school teacher or office worker etc.). Since there must be no blank, even if they don't have job, describe their situation such as housewife, full-time union officer, domestic helper, pensioner, unemployment etc. (Full-time union officer means person who fully works commerce, manufacturing industry, service industry or agriculture at their house with their family.).
- ⑥ About employment date: fill in year and month when you started the job accurately. (it is not term of office)
- ⑦ Work place should be written “○○.Ltd, ○○store” and so on.
※If you have multiple jobs, you must fill in all of them.

(2) Student in education

b. 就学者(義務教育を除く就学者がいる場合は【別紙3】在学状況申告書を提出してください(申請者本人は不要))

氏名	年齢	在学学校名	学年	通学区分	申請時時点で進学予定の場合は ✓チェック
本人		名古屋大学		自宅 自宅外	
		国立 公立 私立		自宅 自宅外	
		国立 公立 私立		自宅 自宅外	
		国立 公立 私立		自宅 自宅外	
		国立 公立 私立		自宅 自宅外	
		国立 公立 私立		自宅 自宅外	

- ① The students must be one with any of followed.

Student of primary/grammar school, middle/junior high school, senior high/high school, vocational college/vocational school, college, university.

- ※ Please fill in the “if there is any family member receiving education other than compulsory education” If there is a student be one with any of followed a research, an occasional unregistered, student excepted above or specialized training college(post-secondary course, upper secondary course, general course) and other schools (crammer school, vocational school and so on).

- ※ Check ✓ “if any member of family is planning to enter school” as of creating applications.
Please note that contact us to update your confirmation of work once you know.

- ② Student in education works, fill in the family member field excepting the student in education.
- ③ Privately financed international student should circle "home" in commuting type field. But if the parents live in the same place, please circle “others”.

E.g. 1

<In respect with Applicant>

March 2020: Arrived to Japan

April 2020 - Current: Nagoya University Graduate School of Humanities

April 2020 - Current: Part-time lecture at ABC University (annual contract)

(In respect with Documentation of income)

Pay slip of 2020 at ABC University as part-time lecture

Employment agreement at ABC University for April 2020- March 2020 (Working hours, wage)

Employment agreement at ABC University for April 2021- March 2021 (As soon as its be issued)

<In respect with spouse>

March 2020: Arrived to Japan

March to September 2020: blank time

October 2020 - Current: Lecture at B English language school

(In respect with Documentation of income)

Pay slip 2020 of B English language school as lecture

【Form 8-1 or 8-2】 of lecture at B English language school

5. 世帯構成状況 (下記※1～6を記入してください)

a. 就学者を除く構成員 (主たる家計支持者に○印、別居者に×印を記入してください)

続柄	氏名	年齢	職業	就職年月	勤務先
(原則) 本人	李 炳憲	30	非常勤講師	2020年 4月	A大学
配偶者	李 珉廷	28	アルバイト	2020年 10月	B英会話スクール
子	李 鍾碩	3			
父					
母					

b. 就学者 (義務教育を除く就学者がいる場合は【別紙3】在学状況申告書を提出してください (申請者本人は不要))

続柄	氏名	年齢	在学学校名	学年	通学区分	申請時時点で通学予定の場合はイチェック
本人	李 炳憲	30	名古屋大学 人文学部	2	自宅外	イチェック

E.g. 2

<In respect with Applicant>

April 2021-Current: Nagoya University Graduate School of Engineering

<In respect with parents of Applicant>

Resident in Tokyo, each work for company C and company D.

(In respect with Documentation of income)

Pay slip 2020 of company C for him.

Pay slip 2020 of company D for her.

5. 世帯構成状況 (下記※1～6を記入してください)

a. 就学者を除く構成員 (主たる家計支持者に○印、別居者に×印を記入してください)

続柄	氏名	年齢	職業	就職年月	勤務先
(原則) 本人					
配偶者					
子					
父	Willard Carroll Smith	55	会社員	2016年 4月	C社
母	Jada Koren Pinkett	49	会社員	2019年 10月	D社

b. 就学者 (義務教育を除く就学者がいる場合は【別紙3】在学状況申告書を提出してください (申請者本人は不要))

続柄	氏名	年齢	在学学校名	学年	通学区分	申請時時点で通学予定の場合はイチェック
本人	Jaden Christopher Syre Smith	23	名古屋大学 工学部	1	自宅外	イチェック

※For refer to figure out defendant Payslip 2020 and Income tax return (Table 2)

Payslip

Number of deductible
dependent relatives

令和 2 年分 給与所得の源泉徴収票

住所又は居所 愛知県名古屋市中区千種区不老町123	氏名 名大 太郎
種別 給料・賞与	支払金額 4,942,096
給与所得控除後の金額 3,412,000	所得控除の額の合計額 2,450,000
源泉徴収税額 49,100	
控除対象扶養親族の数 (配偶者を除く.)	控除対象扶養親族の数の内訳
特定 2	その他 1

Deductible dependent relatives

氏名 名大 花子	生年月日 47.11.3	扶養親族の 合計所得 330,000
氏名 名大 風子	生年月日 10.7.19	
氏名 名大 一郎	生年月日 12.5.5	
氏名 名大 月子	生年月日 17.8.11	
氏名 名大 なつ	生年月日 20.9.20	

Income tax return (Table 2)

Number of dependent relatives

令和 0 年分の所得税及びの確定申告書B

整理番号 FA2300

○ 保険料控除等に関する事項 (55~58)

保険料等の種類	支払保険料等の計	うち年末調整等以外
社会保険料控除		
生命保険料控除		
新生命保険料		

○ 配偶者や親族に関する事項 (59~67)

氏名	生年月日	続柄	生年月日	所得者	所得の種類	所得の額	所得の源泉徴収税額
名大 花子	47.11.3	配偶者					
名大 風子	10.7.19	子					
名大 一郎	12.5.5	子					
名大 月子	17.8.11	子					
名大 なつ	20.9.20	母					

【Form 2】Applicant's Academic History and Employment History

All International student need to fill in and submit.

- ① Fill in academic history and employment history from graduation of high school to current entry of Nagoya University without blank period.
- ② Put periods during which you prepared for entrance examination or studying abroad in academic history field,
- ③ Put periods during which you were home-maker in employment history.
- ④ Any part-time job while you are enrolled is no need to be included.

例)

学 歴 / Academic History

入学及び卒業年月 Dates of Entry and Graduation (Year, Month)				学校名 School	休学・留学期間 Leave / Overseas Study Period
2010	4	2013	3	ABC 高等学校卒業 High school graduation	
2013	4	2017	3	D大学工学部	留学2015.4~2016.3
2020	4	2020	9	母国にて自宅学習	
2020	10	2021	3	名古屋大学工学部研究生	
2021	4			名古屋大学工学研究科博士前期課程入学	

Should write faculties
down as of 1st April (for
Spring Semester), 1st
October (for Fall Semester)

職 歴 / Employment History

期間 Period (Year, Month)				勤務先 Company Name	在職期間・職業 No. of Years in the Job / Occupation
2017	4	2020	3	E 株式会社	3年間・システムエンジニア

【Form 3】School Identification

Submit if there is any student in education except compulsory education in family.

(* Applicant is not necessary to submit.)

- ① Fill in or check✓ applicable items.
- ② Attach copy of your student ID card
Please also submit a copy of the expiration date (if the expiration date is printed on the back side, or if the expiration date is not stated on both sides, submit the certificate of enrollment (original) issued after 1st October).
- ③ It is acceptable to submit the certificate of enrollment (original) issued on or after 1st October if student ID is not issued yet as of the time of application.

【Form 4】Salary Prospects Certificate

Applicant's parent resident in Japan, submit 【Form 4】 if any your family member got job, changed job, started business, or changed employment status

- ① Kindly ask employer a certification of your duty for 12 months from the beginning. In the case of self-employed and you are unable to be certified by third-party, attach annual prospective account of income and expenditure instead, and get proved by household supporter.
- ② Attach copy of your withholding slip, document certifying income and document certifying that you leave previous job.

E.g.

<In respect with ①>

1st June 2020 started work as a permanent worker

Proved on March 2021

Estimate income of March to May 2021

<In respect with ①>

Withholding slip of 2020 (former job (left on 31st May 2020) and current job (1st June 2020))

The Date of you left the former job required.

If there is no date on, you must add the leaving certificate.

在職者氏名	名大 太郎	申請者との続柄	父
就職(転職)年月日	2020 年 6 月 1 日		
職 種	正社員・パート・委託・嘱託・派遣・アルバイト・その他()		
賞与の有無	<input checked="" type="checkbox"/> 有 <input type="checkbox"/> 無 <input type="checkbox"/> 未定 (有の場合: 年 2 回 合計 2 ヶ月)		
給与・賞与支給額(税込、円) (但し2020年 3 月以降は見込み額)			
勤労月	金 額	勤労月	金 額
2021 年 1 月	204,800	2020 年 7 月	221,500
2021 年 2 月	202,600	2020 年 8 月	203,000
2021 年 3 月	200,000	2020 年 9 月	208,000
2021 年 4 月	200,000	2020 年 10 月	248,000
2021 年 5 月	200,000	2020 年 11 月	232,300
2020 年 6 月	218,000	2020 年 12 月	216,700
賞 与 2020 年 7 月	200,000	賞 与 2020 年 12 月	200,000
		合 計	2,954,900

上記のとおり証明します。

2021 年 3 月 3 日

※金額からは非課税通勤手当を除く。
※採用時から12ヶ月分を記入してください。

【Form 5】 Statement

State any particular circumstances or explanation. Read carefully notification at the bottom of Form and be sure that state must sign their signature.

Case of sharing house or room:

e.g. I have been sharing a house with my friend Mr. Smith who is a student of Nagoya University and we pay the rent 15,000 JPY per person.

※ Signature and seal by your share mate are required. The total number of the rent must be the same amount on the lease agreement.



私はルームシェアをしています。それぞれの支払金額は以下のとおりです。

※申請者及び申請者のルームメイトがそれぞれ支払っている金額を記入してください

※その合計が賃貸借契約書上の金額と同等になるようにしてください

ルームメイト氏名	金額	署名
本人 李連杰	21,000 円	李連杰 (印)
ルームメイト1 Edward John David Redmayne	21,000 円	Edward Redmayne (印)
ルームメイト2 Ken Watanabe	21,000 円	渡辺 謙 (印)
ルームメイト3		(印)

【Form 7】 Financial Status

International students need to submit.

- ① Fill in your expected income and expenditure precisely. (Admission on October: October 2021~March 2022)
- ② If you have any financial changes while processing, (e.g. acceptance or rejection of tuition fee exemption application, job application) please contact us. Spring-only semester: when you submit the income/taxation certificates. Fall-only semester: when apply for the fall change semester.
- ③ Documents are determined by person. Please read this Admission Fee Exemption and Postponement of Collection of Admission Fee Application Guide 2021 carefully.

$\langle \text{situation} \rangle$

- TA submitting to Nagoya University
- Working part time at UNIQLO
- Submitted Scholarship of ABC fundraising (directly apply)
- Financial help from father in his country.

(this will not be continued after Scholarship successfully determined)

⟨required documentation⟩

【Form8-1】 and 【Form8-2】 to certify your part time job at
UNIQLO

[illegible] $\langle \text{situation} \rangle$

- Determined Nagoya University TA, ABC Fundraising scholarship.
- Finance help from father suspended.

⟨required documentation⟩

- **【TA】** Notice issue, Labor contract, Distribution time count notification (wage, annual working hours, length of employment shown)
- **【Scholarship】** Acceptance letter such as documentation shown monthly amount, duration of receipt.

2021年度(2021年4月～2022年3月)【平均月額】					
収入					支出
(TA)		(RA)	(チューター)		
6,500	円			6,500	38,000
※学費減額・奨学金貸付等、時給変動がわかる事務の決定・決定前・申請中 円					
アルバイト収入(証明ができないもの)					
期別: ユニコ本店山店					
期別:	2020年10月〜				45,000
期別:	年月〜				円
※期別統一、期統一、期統一、直営店収支のいずれかを提出すること 円					
※費用削減率を提出する場合は、費用削減、月の勤務実時間、時給等がわかるものを提出してください。また、雇用期間が切れるものは無効です。					
アルバイト収入(証明できないもの)					
期別:	年月〜	年月			円
(例)海外での収入の為証明がない、日本国内の収入だが証明書類を提出できない					
奨学金					
奨学金学生支援課調査					
期別:	年月〜	年月	円 / 決定・申請中		
大学名称: ABCD 国公立大学					
期別:	2021年 4月〜	2022年 3月 / 月額 10万円	円 / 決定 申請中		
大学名称:					
※成績優秀の大学生を推薦している奨学金は採用決定通知書等を添付すること					
送付:	100,000円 返済	納金	納金	+100,000	
借入者の収入					
期別:	年月〜	年月			
大学名称:					
※仕入の借入金還元請求書、関係者は採用決定通知書等を添付すること					
その他					
					円
合計				合計	
156,500円				256,500円	149,650円

 $\langle \text{situation} \rangle$

- Nagoya University TA and ABC Fundraising scholarship.
- Unsuccessful
- Financial help from father will be continued

⟨required documentation⟩

- None (※ **【Form 8-1】** or **【Form 8-2】** must be submitted at the time of application)

[illegible]

【Form 8-1】 Monthly Payment (Estimate) Details of Part-Time Job (for 3 months)

【Form 8-2】 Monthly Payment Details of Part-Time Job (for 3 months) Declaration

International students who have part-time income must submit **【Form 8-1】** or **【Form 8-2】** .

In respect with **【Form 8-1】**

- ① Ask your employer to prepare **【Form 8-1】**
- ② Ask your employer your description of salary (must be at least for 3 months)
- ③ If you are not able to earn more than 3 months, ask your employer to get the certification of expected income.

In respect with **【Form 8-2】**

- ① If you work for more than two places, we ask you the certifications per each work place, submit **【Form 8-1】** without certificates.
- ② We ask you the copy of the document that to be confirmed the name of your work place (company or shop), fill in the employment date (year and month), employed person (student), paying amount, paying months.
- ③ Attach copy of your pay slip for the last 3 months when applying.

- ※ We may rarely ask you the copy of your pay slip for the last 3 months even you are confirmed **【Form 8-1】** by your employer.
- ※ You may be requested a statement for the reason. If the annual amount of income stated in Attachment 7, Attachment 8-1 and Attachment 8-2 is significantly less than the amount of income on your income Certificate 2021 (content of 2020 income).

II . Required documents for Tuition Fee Exemption Application

- ◆ Submit the required documents relevant to your situation as of 1st April **2021** for the April Admission, and as of 1st October **2021** for the October Admission.
- ◆ Submit a copy of required document stated as “(copy)”, or an original one unstated as “(copy)”.
- ◆ Read the guide of each form thoroughly and submit them.
- ◆ In the case of submitting the Tuition Fee Exemption Application and Admission Fee Exemption /Deferment Application simultaneously, original submission documents must be attached to Admission Fee Exemption /Deferment Application, and copies of them are attached to Tuition Fee Exemption Application with description that “the original document is attached to Admission Fee Exemption Application”.
- ◆ No description of “My number” (Individual number) is required on documents issued by municipalities.
- ◆ If a document contains your "my number"(individual number) on the form, make sure be unreadable by blacking it out.

① Documents to be submitted by all applicants according to application type:

International student	Required Documentation	Notes
●	Checklist of Nagoya University Admission Fee Exemption and Postponement of Collection of Admission Fee Apply 2021 【For International Student】	Unable to submit, make sure that fill in the estimate date.
●	【Form 1】Nagoya University Admission Fee Exemption and Postponement of Collection of Admission Fee Application Form	
●	【Form 2】Applicant's Academic History and Employment History	
●	【Form 7】Financial Status Report	
●	Lease agreement (copy)	Including contactor's name, address, amount of the rent and contract period. If you share a house with your friend(s), let us now the their information.

●	Certificate on income (Refer to「②Certificate on income」)	
●	Resident Record (called “Juminhyo”) of you and all your family members issued by municipal government (Issued within 3 months) A resident record that resides after the time of application as of 1st April or 1st October is required. If you plan to move and cannot submit it at the time of application, submit it as soon as it is issued.	<ul style="list-style-type: none"> • Written all your family members and status of residence required. • Must NOT show “MY NUMBER” on it.
※1	<u>Income Certificate (content of 2020 income)</u> issued by Ward Office in June 2021 . *Please check the notes on the contents of description. *The name of certificate might be changed to “Municipal・Prefectural tax declaration certificate”.	General student: household supporters (father and mother, or person who support household on behalf of father and mother) Self-Supporting student: Applicant (and spouse) International student: Applicant (and spouse) If your parents live in Japan, your parents’ certificate should be submitted. Submit original certificate which clearly shows amount of salary, amount of each income other than salary, spouse deduction, and taxation of residence tax. When neither of parents is alive, need certificate about person who supports household on behalf of father and mother.

※1 Those who have resident registration in Japan on 1st January 2021.

②Certificate on income to be submitted by applicants as necessary on application:

International student	Category		Submission document	issue source
△	Salary income (including part-time job)	Started before 1st January 2020 → Started after 2nd January 2020 →	→ Withholding slip for the previous year (copy) →【Form 4】Expecting income certification	Office
●	Income other than salary e.g. self-employed Salaried workers who declare a tax return properly.	Filed a tax refund Declare to office, Municipality	Income tax return for the previous year (copy) (*Page1 with reception stamp) prefectural tax of the year	Tax office, Municipality
△	Got or changed job in the middle of the previous year or in this year	changed before 1st January 2020 → changed after 2nd January 2020 →	One of following documents: 【Form 4】Salary Prospects Certificate, Withholding slip for 2019 (copy), or Annual prospective account of income and expenditure Expecting income of year (Free format)	Office
△	Retired or closed their business on or after January 1 st 2020		Withholding slip for 2019 (copy) issued by office you retired (If there is description of the retirement date, it	Office Tax office

			can be used as resignation certificate.)	
△	Recipient of unemployment compensation		Certificate of Eligibility for Employment Insurance (copy) *make copies of both sides	Public Emplo yment Securi ty Office
●	Leave of absence		Certificate of leave *In the case that you are paid allowance during the period, attach document certifying amount of the allowance.	Office
△	Recipient of Sickness benefits		Notice certifying amount of allowance and the period	
●	Open scholarship		Notice of open scholarship (copy)	
●	JSPS Research Fellow		Selection notice of JSPS Research Fellow, Document certifying amount	
●	TA • RA In Nagoya University or other universities		Working-time table sheet (copy), Employment notice (copy) *They must include total working hours and hourly wage.	
●	International students with part-time job income		【Form8-1】Part-Time Job Payment Certificate, or 【Form8-2】Monthly Payment Details of Part- Time Job (for 3 months)	

③Certificate on particular circumstances to be submitted by applicants as necessary on application:

International student	Category	Submission document	Issue source
●	Student in education except compulsory education	【Form 3】 School Identification	
●	Specific circumstances	【Form 5】 Statement	
●	Those from single parent household	Documents that can prove the applicant comes from a single parent household. e.g. • Income tax return (Table 2) • withholding certificate for the previous year (copy) (only applies when the widow/widower deduction , single parent is checked) • documentation showing the household receives a survivor pension • Documentation showing the household receives a child rearing allowance • the family register in its entirety or an excerpt (original)	
●	Person with disabilities	Physical disability certificate (copy), Rehabilitation certificate (copy), Psychiatric disorders certificate (copy)	
△	Households that have suffered from storms, flooding, or other disaster	Disaster Victim Certificate; Documents stating the total cost of damages; Documents stating property or other insurance payment	Fire Department, Municipal Government, Insurance Company

		(compensation) (A quotation is NOT allowed)	
△	The person who bears school expenses has passed away within one year before entering the university	Copy of Death certificate or family register (abstract of family register)	

学部 School of	学科・専攻 Department・Major		学生番号 Student ID No.		電話番号 Phone
研究科 Graduate School of	<input type="checkbox"/> 学士(Bachelor) <input type="checkbox"/> 博士前期・修士(Master) <input type="checkbox"/> 博士後期・医学博士(Doctor)	課程 Course	年 Year	申請者氏名 Student Name (printed)	

No.	NEED to SUBMIT	Applicable Confirmation	Documents that need to be submitted	Things To Confirmation	Applicant tick✓	Expect submission date (unable to submit by due date)	University tick✓	University Use Only
-----	----------------	-------------------------	-------------------------------------	------------------------	-----------------	--	------------------	---------------------

①	All		Nagoya University Nagoya University Admission Fee Exemption and Postponement of Collection of Admission Fee Application Checklist 【For international】 (This form)	<input type="checkbox"/>	<input type="checkbox"/>		
②	All		【Form 1】 Nagoya University Admission Fee Exemption and Postponement of Collection of Admission Fee Application Form 【For International Student】	<input type="checkbox"/>	<input type="checkbox"/>		
③	All		Certificate of Residence for all family members resident in Japan ※ A resident card that resides after the time of application (October 1) is required. If you plan to move and cannot submit it at the time of application, submit it as soon as it is issued.	Written all your family members and status of residence, issued within 3 months. Must NOT be shown "MY NUMBER" on.	<input type="checkbox"/>	<input type="checkbox"/>	
④	All		Apartment rental contract(copy)(The contract period is within the term as of 1st October 2021).※Except students living in the dormitory of Nagoya University	Including contactor's name, address, amount of the rent and contract period.	<input type="checkbox"/>	<input type="checkbox"/>	
⑤	All※	<input type="checkbox"/> Resident registered before 1st January 2021	Unrequired	If you do not have a resident registration in Japan on 1st January 2021, you will not be able to issue it, so you do not need to submit it.	<input type="checkbox"/>	<input type="checkbox"/>	
⑥	All※	<input type="checkbox"/> Resident registered after 2nd January 2021	Income/taxation certificates 2021 (Income from January 2020 to December in 2020) (original)		<input type="checkbox"/>	<input type="checkbox"/>	
⑦	All		【Form2】Applicant's Academic History and Employment History	Fill in academic history and employment history from graduation of high school to current entrance.	<input type="checkbox"/>	<input type="checkbox"/>	
⑧	All		【Form7】Financial Status Report	Housing expenses are the total amount of rent and Kyoeki-hi. If you share a room, the rent must be the amount paid by the applicant.	<input type="checkbox"/>	<input type="checkbox"/>	
FINANCIAL CERTIFICATE	All		Certificate on income (depending on house holder or financial situation, you must tick ✓ specific section in below.	Required documentation of house hold. International Student Applicant (and spouse) in general, however must be parent resident in Japan	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Absent from work			<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> International students with part-time job income			<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Open Scholarship			<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> JSPS Research Fellow (applicant or spouse)			<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Employee at Nagoya University or other universities (applicant spouse)	For more information about documentation, refer to page 15. "Notes On Filling Out the Nagoya University Admission Fee Exemption and Postponement of Collection of Admission Fee Application Forms. 【FOR INTERNATIONAL STUDENTS】"		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> TA-RA		Working over 2021, all required documents below page 12 must be 2021.	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
⑨			To submit additional financial documentation below.				
			<input type="checkbox"/> Applicant (or spouse) is householder.				
		<input type="checkbox"/> Salary income (including part-time job)	【Form8-1】Part-Time Job Payment Certificate, or 【Form8-2】Monthly Payment Details of Part-Time Job (for 3 months)	Earning less than 3 months, ask your employer to get the certification of expecting income from October for 3 months for applying Fall Semester.	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Income other than salary e.g. self-employed	Copy of Income tax return 2020 (copy of first and second documents)	Tables 1 and 2 are required submissions.	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Salaried workers who declare a tax return properly	Prefectural tax of the year	Reception stamped required in general. Un-reception stampable, make sure "No difference from the original" with your signature and seal on the bottom right. Requested via online application system, printed confirmation email at the same time.	<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/> Applicant (or suppose) is not house hold, is one of family resident in Japan (e.g. parent)				
		<input type="checkbox"/> Salary income (Started before 1st January 2020)	Copy of Income tax return 2020 (copy of first and second documents)	Number of deductible dependent relatives on Pay Slip must be the same as 【Form 1】 5. Household Financial Situation. Discrepancy founded → 【Form 5】Statement as well.	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Salary income (Started before 2nd January 2020)	【Form 4】EstimateIncome Certification Withholding slip for the previous year (copy) (former and current) Resignation Certificate of former work place		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Income other than salary e.g. self-employed	Income tax return for the previous year (copy) ("Page1 with reception stamp)	Tables 1 and 2 are required submissions.	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Salaried workers who declare a tax return properly	Declare to office, Municipality, prefectural tax of the year	Reception stamped required in general. Un-reception stampable, make sure "No difference from the original" with your signature and seal on the bottom right. Requested via online application system, printed confirmation email at the same time.	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Got or changed job in the middle of the previous year or in this year	For more information about documentation, Refer to page 14. "Notes On Filling Out the Tuition Fee Exemption Application Forms. 【FOR INTERNATIONAL STUDENTS】"		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Retired or closed their business on or after January 1st 2020			<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Recipient of unemployment compensation	Certificate of Eligibility for Employment Insurance (copy) *make copies of both sides		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/> Recipient of Sickness benefits	Notice certifying amount of allowance and the period		<input type="checkbox"/>	<input type="checkbox"/>	
⑩		<input type="checkbox"/> Single parent household			<input type="checkbox"/>	<input type="checkbox"/>	
⑪		<input type="checkbox"/> Person with disabilities			<input type="checkbox"/>	<input type="checkbox"/>	
⑫		<input type="checkbox"/> Student in education except compulsory education			<input type="checkbox"/>	<input type="checkbox"/>	
⑬		<input type="checkbox"/> Specific circumstances			<input type="checkbox"/>	<input type="checkbox"/>	
⑭		<input type="checkbox"/> The person who bears school expenses has suffered damage from natural disaster		If your student ID card does not have an expiration date, please submit a certificate of enrollment issued after 1st October. If there is no renewal during the second half of the reception period, please submit it by middle of October when it is ready, or submit the certificate of enrollment (original) issued after 1st October.	<input type="checkbox"/>	<input type="checkbox"/>	
⑮		<input type="checkbox"/> The person who bears school expenses has passed away			<input type="checkbox"/>	<input type="checkbox"/>	
★We strongly recommend that you make a copy of all your application forms and additional documents before you submission. You may be requested by us to be modify/update onto your copy. Please keep your all copies safe until the result is announced.					<input type="checkbox"/>	<input type="checkbox"/>	

Nagoya University Admission Fee Exemption and Postponement of
Collection of Admission Fee Application Form
【For Privately financed international students】

名古屋大学総長 殿

2021年10月1日

To: the President of Nagoya

下記のとおり入学料免除・徴収猶予を受けたいので、別紙関係書類を添えて申請します。

I hereby apply for Admission Fee Exemption and Postponement of Collection of Admission Fee of FY2021 with required documents attached.

※これは名古屋大学独自の入学料免除・徴収猶予の申請書です。申請前に申請資格の有無を確認してください。該当する申請資格項目番号の左枠に✓を入れてください。This is the original form for this application. Please kindly read throw and make sure you are able to apply or not. Tick✓ the category of you belong to.

入学料免除申請資格 / Eligible for Admission Fee Exemption

※①～③は学費負担者が指定の期間内に日本に居住していたまたは現在も居住している場合に限り

<input type="checkbox"/>	① 入学前1年以内に主たる学費負担者が死亡 / Student who have lost a main financial sponsor within a year before the admission.
<input type="checkbox"/>	② 入学前1年以内に主たる学費負担者または本人が風水害等で被災 / Student or main financial sponsor have suffered from disaster
<input type="checkbox"/>	③ 次の激甚災害により主たる学費負担者または本人が被災 / Student or main financial sponsor have suffered from one with any of followed. /eligible: flood July 2018, Hokkaido Eastern earthquake 2018, storm August and September 2019, heavy rain July 2020.
<input type="checkbox"/>	④ (大学院生のみ) 経済的理由により入学料の納入が困難な者 / (Graduate Student only) Unable to pay cause of Financial difficult

入学料徴収猶予申請資格 / Eligible Postponement of Collection of Admission Fee

<input type="checkbox"/>	① 経済的理由により入学料の納入が困難な者 / Unable to pay admission fee cause of Financial difficult
<input type="checkbox"/>	② 入学料免除申請資格がある者 / Student who is of qualification of Admission holder

【用語解説】

★学費負担者: 学部、研究科に入学する者の学費を主として負担している者 Financial Supporter: person who support education fee of applicant.

★家計支持者: 申請者(及び配偶者)又は日本に居住している申請者の父母 House holder: Applicant (or spouse), or applicant's parent resident in Japan.

この別紙1申請書に記入されている情報の証明として別紙2以下の提出を求めます。以下の1.~6.について空欄がないよう記入していただき、該当別紙及び証明書類を必ず添付してください。To confirm information on this [Form 1], we ask you [Form 2] and after. Make sure that fill in ①~⑥ correctly with additional documentation and this form.

1. 申請区分(該当する申請区分に✓してください) / Tick✓ the category of you belong to.

<input type="checkbox"/>	① 免除(免除申請資格がある者のみ) / Exemption	Grace for payment until the result is announced. After consideration, in case you have been unsuccessful in your application. You need to pay by the due date within 20 days.
<input type="checkbox"/>	② 免除及び判定後の徴収猶予(免除申請資格がある者のみ) / Exemption and Postponement of Collection	Grace for payment until the result is announced. After consideration you will be notified due date of required payment. End of September (For April Admission) End of next February (For October Admission).
<input type="checkbox"/>	③ 徴収猶予(免除申請資格または徴収猶予申請資格がある者のみ) / Postponement of Collection	Grace for payment until the result is announced. After consideration in case your application successfully accepted, you may have notified the due date of payment. End of September (For April Admission) End of next February (For October Admission)

2. 申請身分(該当する申請身分に✓してください)

<input checked="" type="checkbox"/>	一般学生 / General student	<input checked="" type="checkbox"/>	独立生計 / Self-supported student	<input type="checkbox"/>	私費外国人留学生 / International student
-------------------------------------	------------------------	-------------------------------------	-------------------------------	--------------------------	----------------------------------

3. 申請者氏名等 / Applicant information (Read through 1 to 4 in below and fill in)

フリガナ / Furigana			学生番号 ※University use only	入学年度 / Month and year of entry ※1	
申請者氏名 Name				年度 / Year	入学・編入学 Entry・Transfer
所属 Faculty	学部 School	学科 Department		4月・10月	年 Year
	研究科 Graduate S	専攻 Major		Master course	Doctoral Course ※2
住所※3 Address	〒 -				
全学メールアドレス※4 University e-mail					
電話番号※4 Phone			携帯電話※4 Phone		
申請者の父母が母国にいる 場合 / If your parent(s) resident in home country, fill in their information. →	氏名 Name			電話番号 Phone	
	住所 Address	〒 -			
申請者の父母が日本に居住 している場合 / If your parent(s) resident in Japan, fill in their information. →	氏名 Name			電話番号 Phone	
	住所 Address	〒 -			

※1 Fill in the year of your admission, circle your admission month and type of your admission.

※2 Circle your course.

※3 Fill in the place of your residence on the application date.(April 1st or October 1st)

※4 Be sure to fill in your contact information that can be contacted as it is necessary for confirming the application contents and requesting missing documents.

4. 申請理由 (日本に居住している世帯、申請者自身のアルバイト等日本での生活で困っていることを具体的に3行以上 記入してください。)/ (write down the reason why you apply for and it must be at least three lines)

※家計支持者(日本に居住する父母)が無職又は無収入の場合、退職等年月、現在の生活費の出所を「別紙5申立書」に記入してください。/ If the house holder (your parent(s) resident in japan) is unemployed or have no income, fill in the 【Form 5】 about former and current work

5. 世帯構成状況(下記※1～6を読んでから記入してください) /Household Financial Situation (read carefully and fill in)

a. 就学者を除く構成員(主たる家計支持者に○印、別居者に×印を記入してください) / Family members excluding students in education

	続柄 Relationship	○×	氏 名 Name	年齢 Age	職 業 Occupation ※4	就職年月 Started work ※5	勤務先(複数ある場合は全て記入してください) Work place/s (all places you work)
(原則) 家計支持者 House holder	本人 Applicant					(西暦) 年 月	
	配偶者 Partner					(西暦) 年 月	
(就学者を除く) 家計支持者による扶養 者 / Those who are dependent on household supporters, excluding those who are in school	※1					(西暦) 年 月	
	※1					(西暦) 年 月	
	※1					(西暦) 年 月	
(父母が日本に居住して いる場合) / Applicant's parent resident in Japan) 家計支持者 / House holder	父 Father ※2					(西暦) 年 月	
	母 Mother ※2					(西暦) 年 月	
	※3					(西暦) 年 月	

b. 就学者(義務教育を除く就学者がいる場合は【別紙3】在学状況申告書を提出してください(申請者本人は不要)) /Students in education (If you have a student in education other than compulsory education, please submit Form3.(Applicant not required))

	続柄	氏 名 / Name	年齢	在学学校名 / School	学年	通学区分 ※6	申請時時点で進学予定 の場合は✓チェック Tick ✓ if unenrolled at the time of application
非就学者は、 「a. 就学者を 除く構成員」 へ記入すること For non- students, fill in "a. Members excluding students"	本人			名古屋大学 / /Nagoya University 学部・研究科 (Graduate) School		自 宅 /Home 自宅外 /Others	
				National Public Private		自 宅 /Home 自宅外 /Others	
				National Public Private		自 宅 /Home 自宅外 /Others	
				National Public Private		自 宅 /Home 自宅外 /Others	
				National Public Private		自 宅 /Home 自宅外 /Others	

- ※1 申請者本人または申請者の配偶者が扶養している者を記入、申請者本人の父母が日本に居住している場合はその父母が扶養している者を記入すること /Fill in household supporters' dependent of applicant or partner of applicant,and If the parent/s have a dependet as well.
- ※2 私費外国人留学生は、父母が日本国内に居住している場合のみ記入すること /Fill in, if your parents resident in Japan.
- ※3 日本に居住している父母以外が家計支持者の場合に記入すること /Fill in if the house holder is not your panrents resident in Japan
- ※4 無職、専業主婦、年金受給、予備校生など職がない場合でも必ず記入すること /Be sure to fill in non-income earners such as unemployed, full-time housewives, pensioners, and preparatory school students.
- ※5 就職年月により、所得に関する必要書類が別途必要になるため、記入上の注意をよく確認すること /You must submit additional documents depending on individual circumstances. Please read the instructions carefully.
- ※6 私費外国人留学生は、原則「自宅」です。日本に居住している父母と申請者が別居している場合のみ「自宅外」となります。 / International student must commute from「home」in principle. Separately live from parents resident in Japan, then it must be from「Others」

<大学記入欄 / University use only>

申請者本人の学歴及び職歴

Applicant's Academic History and Employment History

※大学記入欄 University Use Only									
学生番号 Student Number									
申請者氏名 Name (Printed)									

1. 申請資格の確認等に必要です。
This sheet is necessary for confirmation of the applicant's eligibility.
2. 高等学校卒業から現在の課程に入学するまで、空白期間のないように学歴及び職歴を記入してください。
Enter your academic history after high school graduation. Do not leave any periods unaccounted for.

學歷 / Academic History

[illegible]

職 歴 / Employment History

[illegible]

2021年10月1日

School Identification

※University Use Only											
Student number										Name (Printed)	

Name of enrolled student					Relationship with applicant	
Commuting Type	School Type					
<input type="checkbox"/> Parents' house <input type="checkbox"/> Other place	<input type="checkbox"/> National	<input type="checkbox"/> University・College	<input type="checkbox"/> Highschool	<input type="checkbox"/> College of technology		
	<input type="checkbox"/> Public	<input type="checkbox"/> Specialized Training College (Postsecondary)	<input type="checkbox"/> Specialized Training College (UpperSecondary)	<input type="checkbox"/> Specialized Training College (General)		
	<input type="checkbox"/> Private	<input type="checkbox"/> Academy				
<p align="center">Attach a copy of student ID card.</p> <p align="center">A copy necessarily includes expiration date part.</p> <p align="center">※If there is no expiration date on front side or both sides, attach copies of both sides.</p> <p align="center">If your student ID card does not have an expiration date, please submit a certificate of enrollment(original) issued after 1st October 2021.</p> <p align="center">※If there is no renewal, please submit it by middle of October when it is ready, or submit the certificate of enrollment (original) issued after 1st October 2021.</p> <p align="center">※In compulsory education it is not necessary to submit.</p>						

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Name of enrolled student					Relationship with applicant	
Commuting Type	School Type					
<input type="checkbox"/> Parents' house <input type="checkbox"/> Other place	<input type="checkbox"/> National	<input type="checkbox"/> University・College	<input type="checkbox"/> Highschool	<input type="checkbox"/> College of technology		
	<input type="checkbox"/> Public	<input type="checkbox"/> Specialized Training College (Postsecondary)	<input type="checkbox"/> Specialized Training College (UpperSecondary)	<input type="checkbox"/> Specialized Training College (General)		
	<input type="checkbox"/> Private	<input type="checkbox"/> Academy				
<p align="center">Attach a copy of student ID card.</p> <p align="center">A copy necessarily includes expiration date part.</p> <p align="center">※If there is no expiration date on front side or both sides, attach copies of both sides.</p> <p align="center">If your student ID card does not have an expiration date, please submit a certificate of enrollment(original) issued after 1st October 2021.</p> <p align="center">※If there is no renewal, please submit it by middle of October when it is ready, or submit the certificate of enrollment (original) issued after 1st October 2021.</p> <p align="center">※In compulsory education it is not necessary to submit.</p>						

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給 与 見 込 証 明 書

名古屋大学総長 殿

※大学記入欄 University Use Only									
学生番号 Student Number									
申請者氏名 Name (Printed)									

【雇用先証明欄】

下記事項(太枠内)について証明願います。

在 職 者 氏 名			申 請 者 と の 続 柄	
就職(転職)年月日	年 月 日			
職 種	正社員・パート・委託・嘱託・派遣・アルバイト・その他()			
賞 与 の 有 無	□有 □無 □未定 (有の場合: 年 回 合計 ヶ月)			
給与・賞与支給額(税込、円) [但し2021年 月以降は見込み額]				
勤労月	金 額	勤労月	金 額	
年 1月		年 7月		
年 2月		年 8月		
年 3月		年 9月		
年 4月		年10月		
年 5月		年11月		
年 6月		年12月		
賞 与 年 月		賞 与 年 月		
		合 計		

※金額からは非課税通勤手当を除く。
※採用時から12ヶ月分を記入してください。

上記のとおり証明します。

年 月 日

〔証明者〕 事業所所在地

事業所名



[注意事項]

- この証明書は、2020年1月以降、就職・転職、開業、雇用形態が変化した者について、現在の収入金額により、年間収入金額を計算するために必要とするものです。
- 2020年1月以降に就職・転職等をした場合は、2020年分源泉徴収票の写、所得を証明する書類等とともに、前職を辞めた事を証明する書類を提出してください。
- 自営等の場合で、第三者の証明が受けられない場合は、年間の収支見込計算書(様式自由)を添付の上、家計支持者が証明してください。

※ 用紙が不足する場合は、適宜複写して使用してください。

申 立 書
STATEMENT名古屋大学総長 殿
To: the President of Nagoya University

2021 年 10 月 1 日

※大学記入欄 University Use Only									
学生番号 Student Number									
申請者氏名 Applicant									

この申立書は別紙1の内容について、特に説明が必要な事柄を記入するものです。
 該当項目の口に✓を入れてください。また、その項目の申立を証明できる資料を添付してください。
 This STATEMENT Form is to be filled a details specially necessary description and from【Form 1】
 Tick ✓ in the applicable column, fill in the required items and attach the required documents.

入学料 免除・徴収猶予申請について、以下の項目について申立をします。
 I make an allegation below for Admission Fee Exemption and Postponement of Collection of Admission Fee Application

☐ 私はルームシェアをしています。各支払金額は以下のとおりです。
 I have been sharing a house with my friends. The each shared rent is below.

※申請者及び申請者のルームメイトがそれぞれ支払っている金額を記入してください。

Please fill in the amount paid individually by the applicant and the applicant's roommate.

※合計額が賃貸借契約書上の金額となるようにしてください / Make sure the total amount of individual rent is equal to the lease contract amount.

ルームメイト氏名 / Name of share mates	金額 / Rent	署名 / Signature and seal
本人 Applicant	円	(印)
ルームメイト1 share mate 1	円	(印)
ルームメイト2 share mate 2	円	(印)
ルームメイト3 share mate 3	円	(印)

☐ 家計支持者が無職又はそれに近い状態であって、経常的収入が皆無又はそれに近い状態について、理由・退職等の年月日・生活費の出所は以下のとおりです。 / If the householder is unemployed or no-income, he/she must fill in reasons, retirement date, and source of current living expenses.

※援助金がある場合は、援助の年額を援助者が申立者として記入してください。

If you are receiving support from others, they must fill in the supporting amount of the year themselves.

※援助金および預貯金以外の生活費の出所については申し立て内容を証明できる書類を添付してください。

You must submit documentation about source of current living expenses excepting supporting money, deposit, and saving.

申請者との続柄 Relationship	申立者氏名 / Householder or Funder 対象: 家計支持者、援助者(援助の場合)	(印)
申 立 理 由		

☐ 家計支持者の源泉徴収票または確定申告書の扶養親族と「別紙1.家族構成状況」欄に記載した家族に違いがある理由は以下のとおりです。 / The reasons why relatives who were dependent on household supporters in 2020 based on tax withholding slips and tax returns will no longer be dependent after 2021 are as follows.

※理由を証明できる書類を添付してください。 / You must attach the document(s) that can prove the reason.

(例) 姉が退職し2021年2月に扶養に入った場合⇒姉の退職証明書(写)など

/ e.g. My sister retired in February 2021 and became dependent on our parents ⇒ Document, such as a copy of her Resignation Certificate.

(例) 兄が就職し2021年4月から扶養を外れる場合⇒兄の就職内定通知(写)など。

/ e.g. My brother will get a job from April 2021 and get out of parental support ⇒ Document, such as a copy of his Job offer notification.

申請者との続柄 Relationship	申立者氏名 / Householder 対象: 家計支持者	(印)
申 立 理 由		

☐ その他 / others

申請者との続柄 Relationship	申立者氏名 / Complainant	(印)
申 立 理 由		

経済生活状況申告書 FINANCIAL REPORTS

私の世帯の経済生活状況等は、下記のとおりであることを申告します。
I make a report about the financial situation of my household in below.

2021年10月1日

※大学記入欄 University Use Only

学生番号 Student Number									
申請者氏名 Applicant Name									

2021年度(2021年10月～2022年3月/October 2021～March 2022) [平均月額/Monthly Average]

収入 / INCOME			支出 / EXPENDITURE	
【Teaching Assistant】 円 決定/Hiring・申請中Applying ※受給期間・採用時間数・受給金額等がわかる書類の写しを添付すること / If you get salaries of TA, RA, tutor, attach a copy of the documents that clarified the period, hours, amount paid, etc.	【Research Assistant】 円 決定/Hiring・申請中Applying	【チューター Tutor】 円 決定/Hiring・申請中Applying		食費 / Food expenses ※過少金額は確認します。 We will Check underestimation. 円
アルバイト収入(証明あり) / Part-time income (With certificate attached) 勤務先 / place of work: _____ 期間 / Term: 年/year 月/month～ 年/year 月/month 勤務先 / place of work: _____ 期間 / Term: 年/year 月/month～ 年/year 月/month ※別紙8-1、別紙8-2、源泉徴収票等を提出すること / Submit Form 8-1, Form 8-2, or withholding slip, etc. ※雇用契約書を提出する場合は、雇用期間、月の勤務予定時間、時給等がわかるものを提出してください。また、雇用期間が切れている書類は無効です。 / Period of employment, expecting working hours, wages must be written on Employment agreement. Contract that has expired is invalid.				住居費 / Housing expenses □ルームシェア/room share 月 ※別紙5提出/With Form5 □転居予定/Moving 月 ※完了報告/Report after moving 円
アルバイト収入(証明なし) / Part-time income (No certificate attached) 勤務先 / place of work: _____ 期間 / Term: 年/year 月/month～ 年/year 月/month (例) 海外での収入の証明が難しい、日本国内の収入だが証明書類を提出できない等 / e.g. Unable to certify cause of income was earned outside Japan. Unable to get certification of income earned in Japan.				光熱水費 / Utility costs 電気/electric 円 ガス/Gas 円 水道/Water 円 ※合計7千円未満はそれを証明する領収書等を添付すること If the total amount is less than 7,000 yen, attach a receipt to prove it. 円
奨学金 / Scholarship 私費留学生学習奨励費/Honors Scholarships (Gakushu Shoreit) 金額: 円yen/月month 期間/Term: 年/year 月/month～ 年/year 月/month Adopted・Applying 奨学金名称 / Title of Scholarship: 金額: 円yen/月month 期間/Term: 年/year 月/month～ 年/year 月/month Adopted・Applying 奨学金名称 / Title of Scholarship: 金額: 円yen/月month 期間/Term: 年/year 月/month～ 年/year 月/month Adopted・Applying ※直接応募等の大学を経由していない奨学金は採用決定通知書を添付すること Attach the acceptance letter of scholarship which Not applying through the university				通信費/Communication costs ※携帯電話代など母国での支払いでも要記入/Also fill in payments in your home country such as mobile phone charges. 円
仕送り/Money from Family (From) 円yen (From) 借入/Borrowing (From) 円yen (From) 貯金/Savings 円yen				授業料 / Tuition Fee Include in total spending 44,650 円
配偶者の収入 / Income of spouse 勤務先 / place of work: _____ 期間/Term: 年/year 月/month～ 年/year 月/month 奨学金名称 / Title of Scholarship: _____ 期間/Term: 年/year 月/month～ 年/year 月/month ※仕事の場合は源泉徴収票等、奨学金は採用決定通知書等を添付すること To confirm, withholding slip for income from work, acceptance letter for income from scholarship.				勉学費、書籍費 / School Supplies 円
その他 / Others				通学費 / Commute expenses 円
				日常生活費 / Basic living expenses 円 日用雑貨費・衣料費等 Daily goods, clothing, etc.
				健康保険料・医療費 / Medical expenses 円
				その他 / Others 円 貯金・渡航費など / Saving, travel expenses
			合計 / Total 円	合計 / Total 円

[注意事項]

※この申告書は決定・予定(申請中含む)のものをすべてを記載してください。記載内容に変更があった場合、10月中旬までに申し出てください。Please include all decisions and schedules (including pending applications) in this form. If there are any changes to the information, please contact us by middle of October.

1. 日本での一般的な常識的生活を維持する収入及び支出を前提として、それぞれの月額を記入してください。

Fill in each monthly expenditure on the assumption that you lead a commonsensible life with your income/expenditure.

2. 入学料は含めないで記入してください。It must not be included admission fee.

3. 収入合計≧支出合計となるように記入してください。The total income must be greater than or equal to the total expenditure.

4. 収入は申請中のものも全て記入してください。Fill in all the income you are applying for.

5. 本学に通う同一生計者と収支が同額になるようにしてください。同一生計者が後期変更や後期のみ申請する場合は特に注意してください。

Make sure that the income and expenditure is the same as that of the same livelihood attending Nagoya University. Be especially careful if the same livelihood applies for Fall Semester tuition exemption.

※指導教員・当該学生の生活状況をよく知っている先生方へ

以下の1及び2について確認し、□に✓を入れてください。不適切な場合は、当該学生に修正指導をしてください。

- ☐ 1. 日本での一般的な常識的生活を維持する収入及び支出を前提として書かれている
☐ 2. 収入合計≧支出合計となるように記入されている

上記の通り、当該学生の経済生活状況(収入・支出)を確認しました。

(教員氏名)

給与支給(予定)証明書 Part-time Job Payment Certificate

名古屋大学総長 殿

※大学記入欄 University Use Only									
学生番号 Student Number									
申請者氏名 Student Name									

給与支給責任者の方へ、記入上のお願い

- 以下①～④を記入してください。必ず雇用先の方が記入してください。
Please fill in the following ① to ④. These columns must be completed by the payroll manager.
- 給与額は、通勤費を除いた税込額で記入してください。
Please write the amount excluded commuting expenses from salary and including tax as your salary.
- 支給実績がない場合は、支給予定を記入してください。
Please fill in the payment plan, if the worker don't have the work record in the three months.

① 就業者氏名 Worker's Name			
② 種類 Type of Part-time Job	一般アルバイト ・ 家庭教師 A general Part-time Job ・ Home teacher		
③ 期間 Period of Part-time Job	年 月 ～ 継続 ・ 退職 (年 月) Year Month ~ Continued ・ Retired (Year Month)		
④ 給与 Salary (申請前最近3ヶ月分) (For the previous 3 months)	年 月分 (for	year month)	円JPY
	年 月分 (for	year month)	円JPY
	年 月分 (for	year month)	円JPY
	3ヶ月分合計 (Total of 3 month)		円JPY

⑤ 上記のとおり証明します。

年 月 日

給与支給責任者
the payroll manager

所在地・住所
Location/Address

事業所名・店名
Office/Shop Name

氏名 NAME

印

[注意事項 / Note]

- この様式は、雇用主(給与支給責任者)に記入してもらってください。※申請者記入不可
This Form should be filled out by the employer (the Payroll Manager).
- この様式を提出した場合は、様式8-2及び支払明細書等は不要です。
Those who submit Form8-1 are not required to submit Form8-2 and your salary payment etc.
- 2カ所以上でアルバイト等をしている場合は、必要な枚数を印刷してください。
If the applicant has more than 2 part-time jobs, please print the necessary number of this Form.

給与(アルバイト等(3ヶ月分))明細書貼付用紙

Monthly Payment Details of Part-Time Job (for 3 months)

※大学記入欄 University Use Only									
学生番号 Student Number									
申請者氏名 Student Name									

2021 年 10 月 1 日

アルバイトの種類 Type of Part-time Job	※
期 間 Period of Part-time Job	年 月 ~ 継続 ・ 退職 (年 月) Year Month ~ Continued ・ Retired (Year Month)
給 与 (通勤費を除く) Salary (without transportation)	※ 年 月分 (for year month) 円JPY 年 月分 (for year month) 円JPY 年 月分 (for year month) 円JPY ヶ月分合計 (Total of month) 円JPY

※印箇所は、記入して下さい。 Please fill in the column marked.

給与(アルバイト等(3ヶ月分))明細書を添付してください。

最近の3ヶ月の支払金額が分かる書類。

Please attach the details of salaries payment (for 3 months) (part-time job etc.)

給与明細には、勤務先名、学生氏名、支給期間、支給金額が明記されていること。

The attached details of salaries pament (for 3 months) should clearly indicate your name, work place, payment period, and payment amount.

[注意事項 / Note]

1. この様式を提出した場合は、様式8-1は不要です。

Those who submit Form8-2 are not required to submit Form8-1.

2. 2カ所以上でアルバイト等をしている場合は、必要な枚数を印刷してください。

If the applicant has more than 2 part-time jobs, please print the necessary number of this Form.