

◆ Out of hours admission

Following members with the Nagoya University ID card are entitled to access the library during closed hours (4:00a.m. – Midnight only.)

- 3rd to 6th year students in the School of Medicine
- All students, faculty and staff members of the Graduate School of Medicine and Nagoya University Hospital.

*Please be reminded it is NOT accessible from Midnight to 4:00a.m. at all.

*For frequent users during after-hours, an access card can be obtained upon application at the front desk.

◆ Library Policy

*Library materials need to be put into place by users.

*Individuals will not leave personal belongings unattended. Such items will be removed by library staff.

*Eating is prohibited in the library.

*Drinking beverages is only allowed only from covered containers. Acceptable containers include plastic bottled with lids. Aluminum cans and paper cups are prohibited.

*Smoking is prohibited throughout the Library.

*Cell phones should be either set on vibration mode or turned off. Use of cell phones is restricted in the library.

*The Library seeks to provide a safe and secure environment suitable for reading, studying and other activities.

We appreciate your cooperation in protecting the library environment.

◆ Contact Information ◆

Nagoya University Medical Library

65 Tsurumai-cho, Showa-ku, Nagoya
466-8550, Japan

Tel: (052) 744-2506 (Direct call)

Ext.: 2506 : Information Desk

2509 : Reference, Interlibrary Loan

2508 : Books, Journals and EJ

Fax : (052) 744-2511

E-mail: med@nul.nagoya-u.ac.jp

A Guide to Users

For students, faculty and staff members of Nagoya University

2015



◆ Library Hours ◆

Mon.- Fri. 9:00am-8:00pm
Sat. 1:00pm-5:00pm
Sun. Closed

Summer vacation (Aug. 8-Sep. 30);
Jan.5-7; Mar. 21-31

Mon.- Fri. 9:00am-5:00pm
Sat. Sun. Closed

All public holidays Closed
Aug. 13-14 Closed
(All-campus summer vacation)
Aug. 25-31 Closed
(Inventory Week)
Dec. 28-Jan. 4 Closed

Nagoya University Medical Library

<http://www.med.nagoya-u.ac.jp/medlib/>

◆ Library Card

The Nagoya University ID card or the Library Card is necessary for borrowing materials from the Library.

- * Undergraduate and graduate students, faculty and staff members of Nagoya University may use Student ID card or Staff ID card as a Library Card.
- * Please make an application for a Library Card, in case your Student or Staff ID card does not contain a magnetic strip or the ID card isn't issued to you. It takes about a week and it's free of charge to make the card. Please ask at the Information Desk for further details.

◆ Circulation Policies

Material Type	Limit	Loan Period
Books	5 items	2 weeks
Bound journals	5 items	1 week
Unbound journals (the current issue or the issues published within about a year)	3 items	Overnight (12:00 – within 4 hours from the library's next open)
Videos AV materials	2 items	1 week

- * Some videos are not permitted to borrow.
- * The loan period for the books can be renewed only once if no reservation has been made by another user.
You can renew the books in two ways
:by renewing online or in person at the Information Desk.
- * You can't borrow reference books.
- * In case you fail to return the materials by the due date, borrowing rights are suspended for one week from the day you have returned the materials.
- * If you lose any books borrowed from the Library, please inform the Information Desk immediately.

◆ Arrangement of Books and Journals

The Library provides all bibliographic information by OPAC (Online Public Access Catalog).
→ <http://nagoya-opac.nul.nagoya-u.ac.jp/?lang=english>

Books

They are classified according to Nippon Decimal Classification system.

Journals are categorized according to the language (Japanese or Non-Japanese), divided into some parts by year of publication and arranged alphabetically.
Please check the map of this sheet.

◆ Electronic Resources

Electronic Journals [EJ] (※on campus only)

About 30,000 electronic journals are available via the university network.

→ <http://sfx.nul.nagoya-u.ac.jp/nagoya/az/?&lang=eng>

※Caution!

Excessive or systematic downloading from the resource is prohibited. It can result in the suspension of access to that resource for our entire campus.

EBSCOhost (※on campus only)

Logout

MEDLINE (medical science)
Cochrane Collection (EBM)
CINAHL (nursing)
Biological Abstracts (life science)
→ <http://search.ebscohost.com/>

Web of Science (※on campus only)

:the citation database of multidisciplinary information. You can trace the history of development on certain research.

Journal Citation Reports (JCR) (※on campus only)

:the analytical tool that provides the data to evaluate journals and their impact and influence. The Impact Factor, a unique evaluation feature, reveals a journal's importance relative to others in its field.

→ <https://jcr.incites.thomsonreuters.com/JCRJournalHomeAction.action>

PubMed

A free database like of MEDLINE. The URL only for Nagoya University can guide you to full text link.
→ <http://www.ncbi.nlm.nih.gov/pubmed?otool=ijpnagoulib>



If "NULink" icon appears on search results of the databases, please try to click it. It will lead you to full text resources available in Nagoya University.

UpToDate (※on Tsurumi campus only)

An evidence based, peer reviewed information resource via internet.

→ <http://www.uptodate.com/online/>

◆ Facilities in the Medical Library

PC Corner (2nd floor)

There are some PCs and a color printer combined with a copier.

Undergraduate and graduate students of School of Medicine are given priority over others.

Computers are provided for library users to have access to the library networked information like OPAC, Electronic Journals and databases.

You can use them for the purpose of academic research, learning and teaching only.

Audiovisual Room (2nd floor)

You can use videos and CD-ROMs provided in the Library. Please make an application to use this room.

(Mon - Fri : 9:00 - 17:00)

Newspaper Room (2nd floor)

Japanese newspapers, English newspaper (Japan Times), and magazines are available.

Display Case for Lost Article (2nd floor)

If you find your belongings inside the case, please come to the Information Desk with your ID card.

※ Personal belongings should not be left unattended. The Library won't have any responsibility for loss or damage of them.

Wireless LAN

It is possible to connect your own laptop to the internet via nuwnet, the wireless LAN.

Self-Service Photocopier (2nd and 3rd floor)

* 2nd floor

One copier accept Co-op copy cards. You can buy the card at the Co-op Store. Color copying is available.

* 3rd floor

One copier accept coins and the other accept Co-op copy cards. Monochrome copying only.

※ Copyright law should be strictly observed by all library users when making copies of library materials. Making copies for the purpose of your own research is permitted. Please don't copy personal belongings.

Medical Museum (4th floor)

Historical materials about Nagoya University School of Medicine and Nagoya University Hospital are preserved and exhibited. Those who want to see the room need to apply to the Information Desk.

(Mon - Fri : 9:00 - 17:00)

Seminar Room (4th floor)

Two rooms are available for group discussion. They can be reserved by undergraduate and graduate students of School of Medicine for four hours per day, up to one week in advance. Please make reservation at the Information Desk.

(Mon - Fri : 9:00 - 19:00)
(Sat : 13:00 - 17:00)

◆ Book Purchase

Please apply at the Information Desk to recommend the purchase of the books for the Library collection. The librarians determine to purchase or not and notify the result on the board.

◆ Interlibrary Loan

This service is for undergraduate and graduate students, faculty and staff members of School of Medicine and Nagoya University Hospital.

Materials not available in Tsurumai campus can be obtained from other libraries in Nagoya University or other universities.

Please make the application to the Information Desk. The application form is placed in front of the Information Desk.

You can also apply through the website.

→ http://www.nul.nagoya-u.ac.jp/guide/webrequest/web_request_e.html#ILL

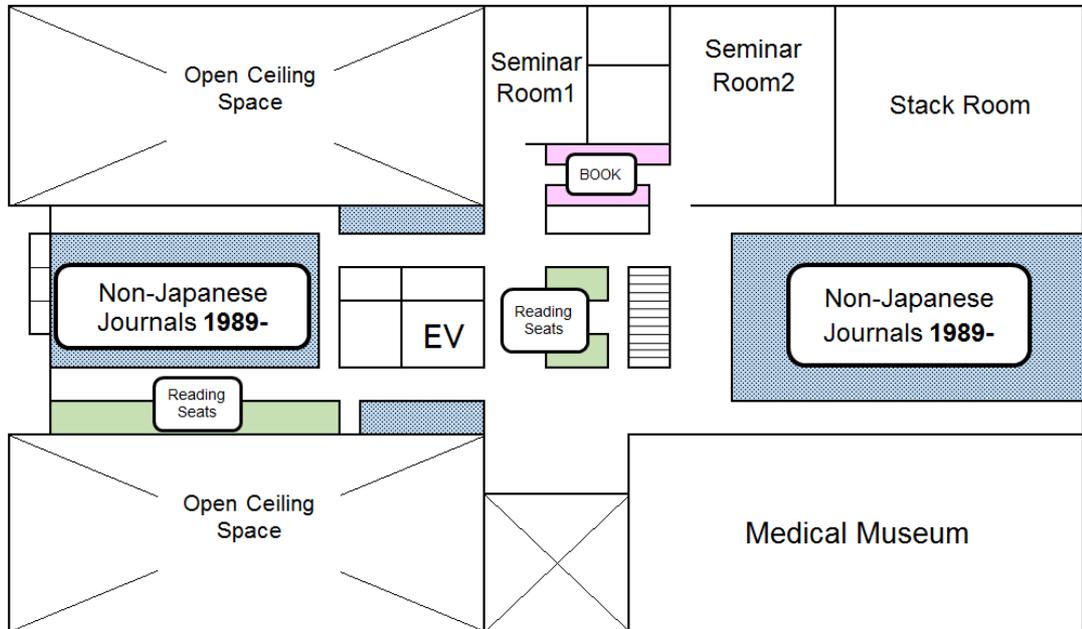
Service category	period to get	charge
Inside Nagoya University	Borrow books	5 days free
	Receive duplication	5 days free
From other universities	Borrow books	10 days postage (returning charge only)
	Receive duplication	5 days free ※

The above examples are average period and charge.

※The following cases are exceptions:

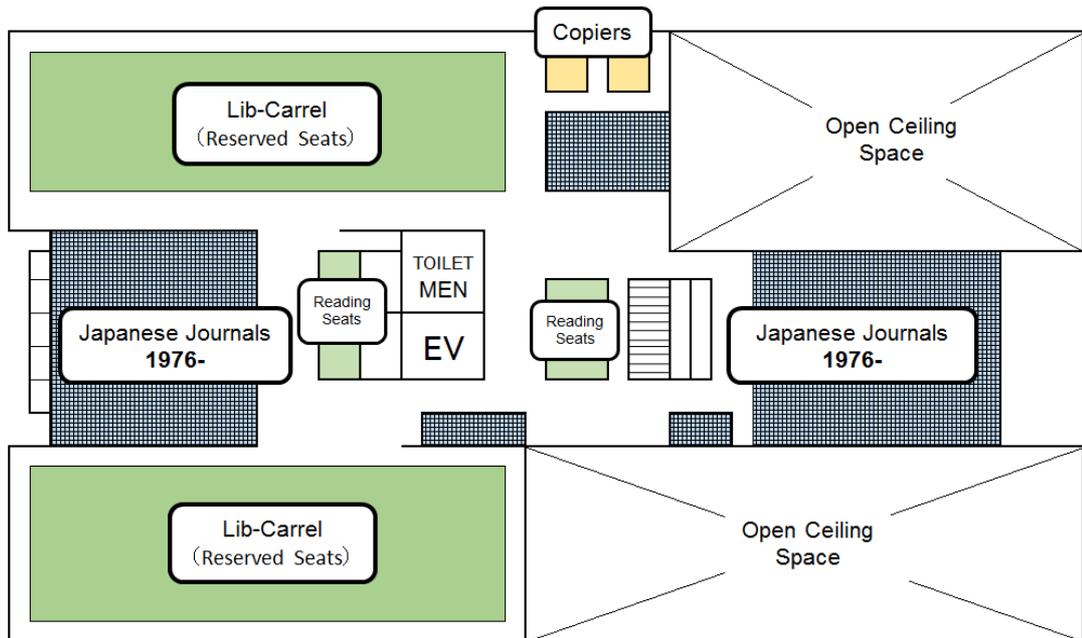
Requesting to overseas libraries or some domestic libraries such as National Diet Library(NDL).

4 F



✓ To use Non-Japanese Journals before 1989, please ask at the Information Desk.

3 F



2 F

