

| | School/Graduate School Responses |
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| <p>1. If someone notifies you that they have potential COVID-19 symptoms</p> <p>[If symptoms develop off-campus (at home, etc.)]</p> | <p>①Contact the Health Administration Office immediately and instruct the person to quarantine at home.</p> <p>※Health Administration Office Website: http://www.htc.nagoya-u.ac.jp/hokenkanri/kenkotebiki/covid19/ Phone: 052 - 789 - 3970 (Weekdays : 8:30 - 17:15) E-mail: hokekan@htc.nagoya-u.ac.jp (After hours, please contact via email.)</p> <div style="border: 1px solid black; padding: 5px;"> <p>The Health Administration Office will conduct an interview with the person, and the following instructions will be made.</p> <ul style="list-style-type: none"> ○ The person is to consult their family doctor or other local medical institution (by telephone, etc.) (Avoid walk-in appointments without prior consultation). ○ If the person does not have a family doctor or is unsure which medical institution to consult, the person is to contact the Novel Coronavirus Consultation Center (Medical Consultation Center) in their area of residence and advise them to follow the instructions of the medical institution. (Nagoya City: Ward Health Center ※24 hour response Outside Nagoya City: Municipal Health Center ※Night and holidays: Night and holiday consultation counter) ○ Follow all instructions from the Health Administration Office and fill out the Medical Observation Sheet going back five days before the onset of symptoms. ● At the Health Administration Office's discretion, the central administration may ask the school/graduate school to investigate the person's movements and activities starting two days before the onset of symptoms in order to assist with contact tracing. </div> <p>② If the central administration asks the school/graduate school to investigate the person's movements and activities starting two days before the onset of symptoms in order to assist with contact tracing, the school/graduate school will conduct the investigation against the person.</p> <p>③It is not expected that the central administration will issue a university-wide notification at this stage. However, at the school/graduate school's discretion, a notification may be issued within the school/graduate school and to related schools/graduate schools with the person's consent.</p> |

[If symptoms develop on campus (inside a building)]

④ It is not expected that the central administration will take measures such as disinfecting the building or instituting entry restrictions at this stage. However, the school/graduate school may decide to disinfect areas as a defensive measure. If so, the entire facility does not have to be disinfected; instead, use an ethanol-based disinfectant (rubbing alcohol) or 0.05% sodium hypochlorite solution (bleach) to sanitize areas where the person has been and is likely to have touched frequently.

① Instruct the person to contact the Health Administration Office at once, put on a mask and return home immediately. (Public transportation should be avoided, but may be permitted if no other methods of transportation are possible.) Tell the person to avoid using elevators and instead take the stairs.

Follow “If symptoms develop off-campus (at home, etc.)” above.

| | School/Graduate School Responses |
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| <p>2. If someone is diagnosed with COVID-19 or there is notification of such</p> | <p>① Contact the Health Administration Office immediately and instruct the person to quarantine at home.</p> <p>✕Health Administration Office Website: http://www.htc.nagoya-u.ac.jp/hokenkanri/kenkotebiki/covid19/ Phone: 052 - 789 - 3970 (Weekdays : 8:30 - 17:15) E-mail: hokekan@htc.nagoya-u.ac.jp (After hours, please contact via email.)</p> <div style="border: 1px solid black; padding: 5px;"> <p>○ The central administration will ask the school/graduate school to investigate the person's movements and activities.</p> <p>○ In order to provide accurate information about infections, the General Affairs Department, General Affairs Division will issue a news flash about the infected school/graduate school to the directors of all administration departments via Teams.</p> <p>○ The Novel Coronavirus Infectious Disease Risk Management Task Force will hold a meeting to discuss the appropriate measures.</p> </div> <p>② The school/graduate school will obey all instructions from the Novel Coronavirus Infectious Disease Risk Management Task Force.</p> <p>③ If the school/graduate school decides to take emergency measures in the interim until the Task Force issues its directions, consider the following points and consult with the Manager of the General Affairs Division (ex. 2008) or the Director of the General Affairs Department (ex. 2007).</p> <ul style="list-style-type: none"> • Students who attend classes conducted in accordance with infection prevention measures are not considered close contacts, in principle, if they are not feeling unwell. The same applies to those who dined at the Co-op after infection prevention measures were instituted. However, even if they are wearing a mask, they may be identified as a close contact if they work in close proximity to an infected person. • While the virus can survive on surfaces for different lengths of time depending on the material, it is generally thought to remain potentially infectious for 24 to 72 hours. • Take extra consideration to make sure that the infected person is not subject to discrimination, bias, or other defamation or abuse. <p>④ Implement the measures (disinfection, entry restrictions, etc.) deemed necessary by the Task Force.</p> <p>⑤ Upon request by the General Affairs Division, complete a COVID-19 Infection Report to be submitted to the Ministry of Education, Culture, Sports, Science and Technology.</p> |

⑥ Even if the test results return negative for infection, this does not mean the person may immediately return to class or work. Instead, tell the person to obey the directions of their local health center.

[If someone is not designated a close contact, but may have had close contact]

The Health Administration Office will conduct an interview with the person, and the following instructions will be made.

○ The person is to obey all directions from their health center (quarantine at home, etc.).

* If the person is a member of faculty or staff: while the University will not as a rule request the person to quarantine, the Health Administration Office will ask the employee work from home if possible. The quarantine period is the same as for close contacts.

Follow steps ② through ④ in “If the health center designates someone as a close contact” above.

① Tell the person to contact the Health Administration Office immediately, and to obey all directions from the Health Administration Office.

※Health Administration Office Website:

<http://www.htc.nagoya-u.ac.jp/hokenkanri/kenkotebiki/covid19/>

Phone: 052 - 789 - 3970 (Weekdays : 8:30 - 17:15)

E-mail: hokekan@htc.nagoya-u.ac.jp (After hours, please contact via email.)

The Health Administration Office will conduct an interview with the person, and the following instructions will be made.

○ If the person is a student: Obey all directions given.

* If the person is a member of faculty or staff: generally, the person will be instructed to quarantine at home. If working from home is possible, the person will discuss with a superior and work from home as possible. The superior will report to and share information with the Director of the department.

○ The person may return to school or work when the “person suspected of infection” they had contact with tests negative for COVID-19.

Follow steps ② through ④ in “If the health center designates a person as a close contact” above.