

Recruitment for an Associate Professor (Term-Limited) or a Lecturer (Term-Limited), Division of Academic Writing Education, Institute of Liberal Arts and Sciences, Nagoya University, Japan

The Institute of Liberal Arts and Sciences (*Kyoyo-kyoiku-in*), Nagoya University, Japan, is pleased to announce a job opening at the Division of Academic Writing Education for an Associate Professor (Term-Limited) or a Lecturer (Term-Limited) starting from April 1, 2020.

The Division of Academic Writing Education supports Nagoya University students seeking to publish their research internationally by helping them improve both their foreign language and logical thinking skills.

1-1. Applicants must:

- (1) be native speakers of English or bilingual speakers of English and another language (preferably Japanese).
- (2) have a professional interest in teaching English as a foreign language.
- (3) be specialized in either linguistics or applied linguistics.
- (4) be able to teach English academic writing and/or presentation classes for post-graduate students as well as academic English classes for undergraduate students.
- (5) be able to teach introductory courses in the fields of data science and/or statistics.
- (6) be enthusiastic about logical thinking and academic writing education.

1-2. In addition to the above, preference will be given to applicants who:

- (1) have a Ph.D. or equivalent qualification.
- (2) have experience of teaching English as a foreign language.
- (3) have knowledge of the Japanese language at the conversational level.

2. The official status of this position will be either Associate Professor (Term-Limited) or Lecturer (Term-Limited) depending on the successful applicant's qualifications and experience.

3. The teaching load will be eight 90-minute classes per week for undergraduate and post-graduate students, including academic English courses in reading, writing, presentation, and communication. The position also involves cooperating with all aspects of the making and marking of the Foreign Language (English) component of the Nagoya University Entrance Examinations and developing learning materials.

4. Terms of Employment:

- (1) Three years (4/1/2020 ~ 3/31/2023) (Renewable to (2) subject to teaching and academic evaluation)
- (2) Two years (4/1/2023 ~ 3/31/2025)

The maximum period of employment is limited to five years from the start date of the first employment term.

5. Remuneration will be approximately five to nine million yen per annum (including bonuses and before tax) depending on age, qualifications and experience. If the selected applicant resides overseas, the cost of

his/her airfare to Japan will be reimbursed by the university.

6. Applicants are requested to send the documents listed below to the following address. They must arrive no later than September 30, 2019.

Ms. Ayako Matsumura

Institute of Liberal Arts and Sciences (*Kyoyo-kyoiku-in*), Nagoya University

Furo-cho, Chikusa-ku, Nagoya 464-8601, Japan.

Email: ilas-jinji@adm.nagoya-u.ac.jp

Application documents must be sent by registered post with the title, “Application for a position at the Division of Academic Writing Education, Institute of Liberal Arts and Sciences” in red on the application envelope.

Application documents include:

- (1) Curriculum Vitae (with a passport-size photo, date of birth and e-mail address).
- (2) List of publications.
- (3) Statement of Intent concerning your application for this position. This should include your philosophy regarding English education, academic writing education and data science education at university level.
- (4) Two letters of recommendation (written within the last six months).
- (5) Photocopy of diploma (highest and/or last degree earned)
- (6) Three published works and their abstracts (both photocopies and PDF files; PDF files should be saved on a USB memory or CD).

7. The final decision will be made following a personal interview at Nagoya University, which may be conducted by Skype if necessary in the case of overseas applicants. Please note that Institute of Liberal Arts and Sciences cannot bear your travel expenses to Nagoya University for the interview.

8. Related Websites for Information

Nagoya University Institute of Liberal Arts and Sciences

<http://www.ilas.nagoya-u.ac.jp/en/index.html>

Nagoya University Writing Center (Mei-Writing)

<http://meiwriting.ilas.nagoya-u.ac.jp/home.html>

For further information regarding this position, please send your questions to the following e-mail address.

Professor Kazuhisa TODAYAMA

Institute of Liberal Arts and Sciences (*Kyoyo-kyoiku-in*), Nagoya University

Email: ilas-jinji@adm.nagoya-u.ac.jp

Notes:

- i. E-mail submission of the application documents will not be accepted.
- ii. In Japan, the academic year begins in April and ends in March.
- iii. The application documents, including submitted publications, will not normally be returned.
- iv. Nagoya University is an equal opportunity employer.
- v. Personal information in the application will be used only for the purpose of applicant screening and employment.