

Associate Professor
Graduate School of Humanities,
Nagoya University, Japan

The Graduate School of Humanities, Nagoya University, Japan is pleased to announce a job opening for an Associate Professor starting from April 1, 2020. This position entails instruction at both the graduate and the undergraduate levels.

1. Position title: Associate Professor (fixed-term).
2. Number of positions: 1.
3. Affiliation: The Faculty of Humanities, the Graduate School of Humanities.
4. Starting date: April 1, 2020.
5. Terms of Employment: Five years, renewable once subject to teaching and academic evaluation.
6. Duties:
 - (1) To teach graduate and undergraduate courses in comparative literature/culture and critical theory.
 - (2) To teach undergraduate English as a Foreign Language courses.
 - (3) To contribute to the research and educational projects of Nagoya University.
 - (4) To do other duties including administrative work.

* Note: The teaching load will be approximately eight 90-minute classes per week per semester. The classes will include academic English as a Foreign Language courses in reading, writing, presentation and communication for undergraduate Japanese students of various schools, and courses in comparative literature/culture and critical theory for international students in the Global 30 Linguistics and Cultural Studies Program and Japanese students in the English Professionals Training Course Program. The position involves contributing to the making and marking of the Foreign Language (English) component of the entrance examination for Nagoya University (undergraduate programs), and student selection for the Global 30 Linguistics and

Cultural Studies Program.

7. Application requirements:

- (1) To have a doctoral degree.
- (2) To have a specialization in literary or cultural studies. Candidates with a specialization in comparative literature/culture and critical theory are especially welcome to apply.
- (3) To have experience of teaching English as a Foreign Language at the tertiary level for at least a year. (Experience of working as a teaching assistant can be included.)
- (4) To be able to teach courses in comparative literature/culture and critical theory in English.
- (5) To be a native-speaker of English or to have a native-speaker level of proficiency in English (both spoken and written).

8. Application documents:

* The following documents must be submitted both on paper and in PDF format. The PDF files should be saved on a flash drive or a CD.

- (1) Curriculum vitae (with a passport-size photo, phone number and e-mail address).
- (2) List of publications (lists of any conference presentations and guest lectures given and of any competitive research funds received should be included).
- (3) List of educational achievements (a list of course titles taught with brief descriptions – both specialized subjects and EFL – and an additional list of educational achievements if any.)
- (4) Photocopy of diploma (highest and/or last degree earned).
- (5) Three published works and their abstracts (offprints and photocopies are acceptable; abstracts of journal articles and book chapters should be approximately 100 words in English; those of books and dissertations should be approximately 200 words in English; each abstract should be written on a separate sheet of A4 paper).
- (6) Statement of Intent (A) concerning graduate education (approximately 500 words in English).
- (7) Statement of Intent (B) concerning undergraduate level academic English as a Foreign Language education (approximately 500 words in English).
- (8) Statement of Intent (C) concerning your research plan (approximately 500 words in English).
- (9) One letter of recommendation, and the name, affiliation, position and contact details of one other recommender.

9. Remuneration: Approximately four to nine million yen per annum before tax depending on age, qualifications and experience. If the selected applicant is from overseas, the cost of his/her airfare to Japan will be reimbursed by the university (following the Nagoya University Travel Allowance Rules).

10. Working hours and holidays:

Working hours: Monday to Friday: 8:30-17:15

* Note: Discretionary working-hour system applicable.

Holidays: Saturdays, Sundays, national holidays, 6 days from December 29 to January 3. In addition, faculty members are entitled to 20 days of paid leave and 5 days of special paid leave from June to October per calendar year.

* Note: All matters concerning employment by Nagoya University will be subject to the Nagoya University Employee Working Rules:

<http://www.nagoya-u.ac.jp/extra/kisoku/act/frame/frame110000115.htm>. (Japanese only)

11. Insurance and pension:

All full-time faculty members are required to participate in the National Public Service Employee Mutual Aid Association's health insurance and pension plan, as well as employment insurance and workers' accident compensation insurance.

12. Application deadline:

All application documents must arrive no later than Tuesday, September 17, 2019.

13. Applicants are requested to send their package of application documents to:

Professor Fumitoshi Saito

Dean, the Graduate School of Humanities, Nagoya University

B4-4 (700), Furo-cho, Chikusa-ku, Nagoya 464-8601, Japan

*Note: The application documents must be sent by registered post with the words, "Associate Professor Position (Global 30) Application Enclosed," in red on the application envelope.

14. Selection procedure:

(1) First screening based on submitted documents.

(2) Second and final screening by a personal interview with successful candidates from the first screening. The interview will be conducted at Nagoya University. A short demonstration graduate level lecture may also be requested.

* Note: The Graduate School of Humanities cannot reimburse your travel expenses to Nagoya University for the interview. In the case of overseas applicants, the interview may be conducted by Skype.

15. Contact information:

For further information regarding this position, please contact by e-mail

General Affairs Section of the Graduate School of Humanities

Administration Department of Humanities and Social Sciences, Nagoya University

Email: hum_sou@adm.nagoya-u.ac.jp

* Note: Please write "Inquiry about Associate Professor Position (Global 30)" in the subject box of the e-mail.

Notes:

(i) E-mail submission of the application documents will not be accepted.

(ii) Additional documents may be requested during the selection process.

(iii) Personal information in the application will be used only for the purpose of applicant screening and employment.

(iv) The application documents, including submitted publications, will not normally be returned.

If you wish to have them returned, please include an envelope with the return address written on it and postage stamps of an appropriate amount or a delivery payment invoice.

(v) Applications from female researchers are encouraged. Details of Nagoya University's policy of positive action for increasing female faculty members can be found at:

http://en.nagoya-u.ac.jp/about_nu/declaration/positive/index.html