

Application Guidelines for Professor of the International Language Center,  
Nagoya University, Japan

The International Language Center, Nagoya University, Japan is pleased to announce a job opening for a Professor starting from October 1, 2018. This position entails instruction at both the graduate and undergraduate levels in the International Language Center's Japanese language program and advisement and instruction in the Applied Japanese Linguistics program in the Graduate School of Humanities.

1. Position title and number of position: 1 Professor (tenured)

2. Affiliation:

The International Language Center, the Institute of International Education & Exchange.

3. Primary responsibilities: The following duties will be shared with other faculty at the  
International Language Center.

(1) To teach Japanese language courses as well as to organize and coordinate Japanese language programs aimed at internationalization of Nagoya University.

(2) To teach graduate courses in the Applied Japanese Linguistics program offered by the Graduate School of Humanities

(3) To supervise MA and PhD students in Applied Japanese Linguistics program offered by the Graduate School of Humanities

(4) To conduct research in Applied Japanese Linguistics which contributes to the above (1) - (3)

(5) To carry out other duties including administrative work of the International Language Center.

\* Note: Programs described in (1) include the Japanese Language Program offered by the International Language Center and the Nagoya University Short-Term Japanese Language Program (such as NUSTEP) offered by the Institute of International Education & Exchange.

\* Note: Courses described in (2) include “Studies in Modern Japanese Linguistics”, “Specialized Studies in Japanese Semantics”, “General Seminar on Japanese Semantics”, and “Theoretical Studies in Japanese Grammar”.

4. Application requirements:

- (1) Possess a doctoral degree in Applied Japanese Linguistics.
- (2) More than five years of experience teaching the Japanese language at a higher education level for international students as a full-time faculty, experience coordinating Japanese Language programs, and ability to teach Japanese language courses.
- (3) Excellent research achievements in Applied Japanese Linguistics, especially in Japanese Studies.
- (4) Experience supervising the theses of MA and PhD students in Applied Japanese Linguistics.

5. Starting date and salary:

- (1) Starting date: October 1, 2018
- (2) Salary: Annual salary based on the Nagoya University Employee Pay Rules.

6. Application documents:

- (1) Curriculum vitae (with a passport-size photo, phone number and e-mail address).
- (2) List of research achievements, including publications.
- (3) List of educational achievements (course titles, period and brief descriptions must be specified in the list.)
- (4) Detailed description of 1 or 2 major Japanese programs, which you have played a key role in organizing and coordinating, out of those in the list in (3).
- (5) Three published works and their abstracts (off-prints and photocopies are acceptable).
- (6) Name and contact information of two references who can attest to your qualifications.
- (7) Reason for Application (about 2,000 words): Essay describing what you can contribute to the internationalization of Nagoya University while engaged in duties listed in “3. Primary responsibilities” above..

7. Selection procedure:

- (1) First screening based on the submitted documents.
- (2) Second screening (final screening) by a personal interview with successful candidates of the first screening.

Interview date: Early August, 2018 (tentative)

8: Application deadline:

All the application documents must arrive no later than 5 pm, on Monday, July 16, 2018.

9. Where to submit application documents:

General Administration Division, Education & International Affairs Department, Nagoya University

Furo-cho, Chikusa-ku, Nagoya 464-8601, Japan

\*Note: The application documents must be sent by registered post with the words, "Professor Position (Institute of International Education and Exchange) Application Enclosed," in red on the application envelope.

10. Contact information:

For further information regarding this position, please contact by e-mail.

<Regarding Application Submission>

Naoki Inukai

General Administration Division, Education & International Affairs Department,  
Nagoya University

Tel: 052-789-2919

E-Mail: [inukai.naoki@adm.nagoya-u.ac.jp](mailto:inukai.naoki@adm.nagoya-u.ac.jp)

<Regarding Job Description>

Takao Kinugawa

Japanese Language and Cultural Education, International Language Center,  
the Institute of International Education and Exchange, Nagoya University

Tel:052-789-4700

E-Mail: [kinugawa@nagoya-u.jp](mailto:kinugawa@nagoya-u.jp)

11. Notes:

- (1) Travel expenses for the interview will not be covered.
- (2) The application documents, including submitted publications, will not be returned.
- (3) E-mail submission of the application documents will not be accepted.

Applicants will be notified of screening results by e-mail (sent to e-mail address written in

CV) or by post.

- (4) Personal information in the application documents will be used only for the purpose of applicant screening and employment procedures.